

**BRIDGER TOWN COUNCIL AGENDA**  
**MEETING TIME IS TUESDAY APRIL 7, 2026 AT 7:00 PM,**  
**BRIDGER TOWN HALL, 108 S D STREET**

Tuesday April 7, 2026

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

CORRESPONDENCE:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

GROUP HEALTH ELECTION FORM:

RESOLUTION #299: Disposal of Surplus Property

DISCUSSION / DECISION REGARDING THE OLD TOWN HALL:

- 206 S C St – old town shop
- 201 S B St – old town hall/shop
  - Beartooth RC&D Proposal

DISCUSSION REGARDING A NEW TOWN HALL:

CONSENT AGENDA:

- Approval of Minutes from Previous Meeting
  - March 10, 2026
- Approve Claims
- Approve Payroll Summary
- Approve Journal Vouchers

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

ADJOURN:

### **Conduct at Public Meetings**

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**RESOLUTION NO. 299**

**A RESOLUTION TO DECLARE CERTAIN PROPERTY SURPLUS AND AUTHORIZE DISPOSAL.**

**WHEREAS**, the Town of Bridger possesses certain property that is no longer necessary for the conduct of Town business; and

**WHEREAS**, the Town desires to dispose of this property according to the mechanisms provided by section 7-8-4201 of the Montana Code Annotated; and

**WHEREAS**, the Town wishes to make public for the purpose of disposal after providing appropriate public notice for the equipment listed below.

**NOW THEREFORE BE IT RESOLVED**, the Bridger Town Council hereby declares the property listed below as surplus and hereby authorizes the Public Works Director to dispose of the property through sale, auction or other appropriate means.

**DULY** passed and adopted at a regular meeting of the Bridger Town Council this 7<sup>th</sup> day of May 2026. This Resolution shall become effective immediately upon passage.

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Clifford Shultz, Mayor

**ATTEST:**

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Kirstin Sweet, Town Clerk / Treasurer

Surplus Equipment List

1. 1973 Chevrolet C65, CCE67V106895
2. 1966 Ford Plow, F75EUG781335

## **Old Town Hall located at 201 S B St Proposal**

WWC Engineering (WWC) is pleased to present this proposal to Beartooth RC&D (Beartooth or “Client”) to conduct a structural assessment and hazardous building materials investigation review for the City of Bridger (City) property located at 1201 South B Street, Bridger, Carbon County, Montana (the Subject Property). Based on the information provided, it is our understanding that the Subject Property is currently owned by the City and has historically operated as the Town Hall and civic facility. The parcel (Geocode [PIN] 10-0449-21-4-06-04-0000) is approximately 0.93-acres in size. The Subject Property is developed with one primary commercial structure that was constructed in approximately 1940, and several outbuildings. The outbuildings will not be included in this assessment and review. It is reported that the structure has experienced roof failure, moisture intrusion, structural deterioration, and portions of the structure are partially condemned. A pre-demolition asbestos-containing materials (ACM) survey was completed in 2025 but may not have been comprehensive. The City and community stakeholders are currently evaluating whether the structure should be rehabilitated for civic use or demolished and redeveloped.

### **SCOPE OF SERVICES**

#### **Task 1. Structural Assessment and Identification of Structural Constraints for**

##### **Redevelopment**

WWC will subcontract Hicks Engineering (Hicks) of Bozeman, Montana, to perform the structural assessment. Hicks has proudly served their clients for over 20 years, are licensed in over 20 states, and have established themselves as a trusted leader in the structural engineering industry. Hicks will travel to the Site and perform the assessment and provide WWC with a final report of findings, including identification of any structural constraints that may affect redevelopment options, provide professional input regarding the feasibility of rehabilitation versus demolition, and assist with providing an order of magnitude cost estimate and recommendation.

#### **Task 2. Hazardous Building Materials Review and Site Visit**

WWC will work with our teaming partner, Northern Industrial Hygiene (NIH) of Billings, Montana, to review the existing pre-demolition asbestos survey that was performed in 2025. Based on Beartooth’s assumption that the survey was NOT conducted to USEPA Brownfields Assessment standards, WWC/NIH also propose to perform a site visit to document building conditions and hazardous building materials (HBMs) that may have been missed or overlooked, including but not limited to, suspect lead-based paint, mold/mildew/moisture intrusion, polychlorinated biphenyl (PCB) containing light fixtures, and mercury containing thermostats. No samples of building materials will be collected during the site visit.

NIH will provide a final report documenting their observations, identification of environmental constraints that may affect redevelopment options, provide input on the feasibility of rehabilitation versus demolition, assist in providing an order of magnitude cost estimate, and provide a recommendation of further assessment activities that may be required pertaining to HBMs.

### **Task 3. Project Management and Reporting**

WWC will subcontract Hicks's and NIH for Tasks 2 and 3, and facilitate coordination between the consultants, Beartooth and the owner of the Site to perform the assessment and site visit. Once final reports have been received from Hicks and NIH, WWC will compile a final report for submittal to Beartooth.

In order to begin work on this project, WWC will require the following:

- Property contact information
- Property access agreement
- Copies of previous environmental reports
- Copies of programmatic documents (Health and Safety Plan [HASP], Quality Assurance Project Plan [QAPP])

### **ASSUMPTIONS**

The following assumptions have been made during the preparation of this proposal. If any of these assumptions are not correct, the timing and cost of the services described may change.

1. Property access will be provided during normal business hours following authorization of the work and issuance of a notice to proceed.
2. WWC and their subcontractors will be allowed to access the Subject Property via established roadways with a pickup truck.
3. The scope of services does not include environmental investigation (sampling) or remediation.
4. The scope of services only includes visual observation of readily accessible property and structure exteriors and interiors, if applicable. No obtrusive investigations or destructive samples of building materials will occur or be collected.
5. Beartooth will provide WWC with a copy of the programmatic documents already established for the Brownfields Assessment project (i.e., QAPP and HASP), for our use and reference.

End of Period Disbursement Detail  
 Bank Account: Bank of Bridger - 110582  
 From 03/31/2026 to 03/31/2026  
 Total Only

Check Number: None

| Date   | Description | Case Number | Payer | Citation No. | Amount      |
|--|-------------|-------------|-------|--------------|-------------|
| <b>Account 200-177 - Criminal Conviction Surcharge 7467 MCA 3-1-318</b>      |             |             |       |              |             |
| <b>Account 200-177 Total:</b>  |             |             |       |              | \$103.00    |
| <b>Account 200-210 - Fines / Forfeitures - 1000 &amp; 7451 (50/50 Split)</b> |             |             |       |              |             |
| <b>Account 200-210 Total:</b>  |             |             |       |              | \$3,615.39  |
| Bank Reconciliation Journal Entry: Interest on 2/27/2026                     |             |             |       |              |             |
| <b>Account 200-250 - Misdemeanor Surcharge</b>                               |             |             |       |              |             |
| <b>Account 200-250 Total:</b>  |             |             |       |              | \$165.00    |
| <b>Account 200-340 - Technology Surcharge - 7458</b>                         |             |             |       |              |             |
| <b>Account 200-340 Total:</b>  |             |             |       |              | \$90.00     |
| <b>Check Total:</b>  |             |             |       |              | \$ 3,973.39 |
| <b>Report Total:</b>   |             |             |       |              | \$3,973.39  |

# Bridger City Court 2026 Summary Report

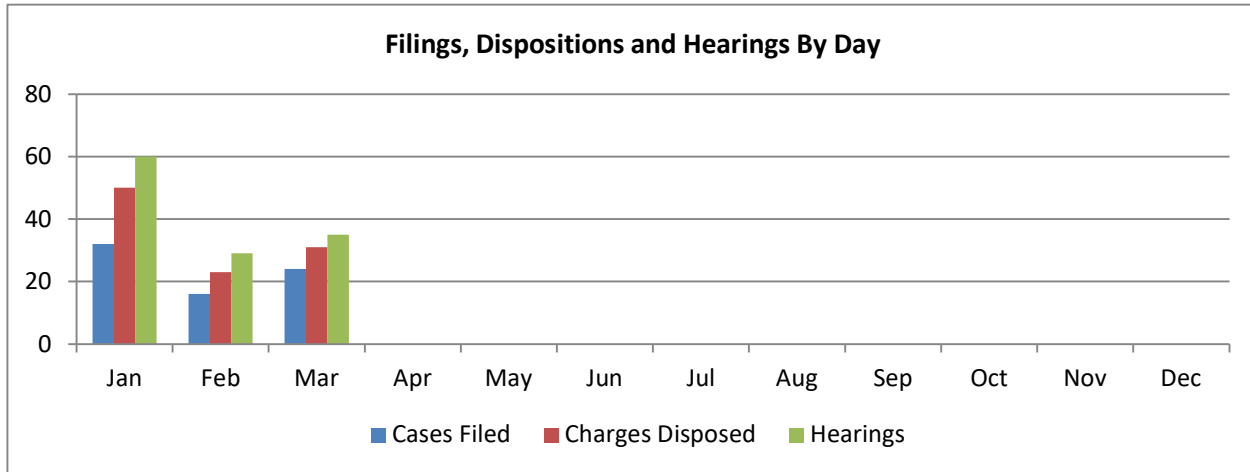
April 1, 2026

by Bert Kraft, Bridger City Judge

CW2: 176

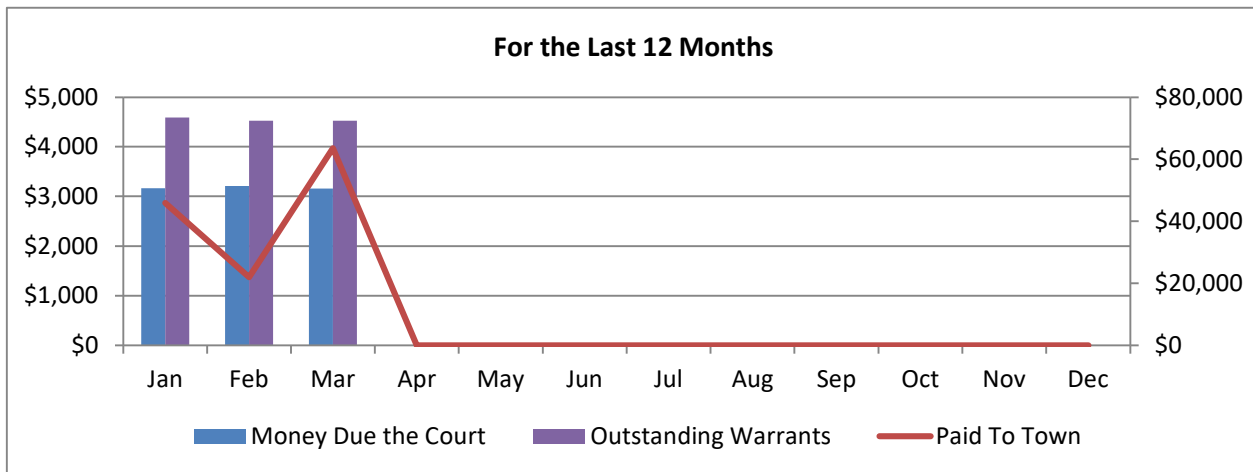
H: 124

## Activity



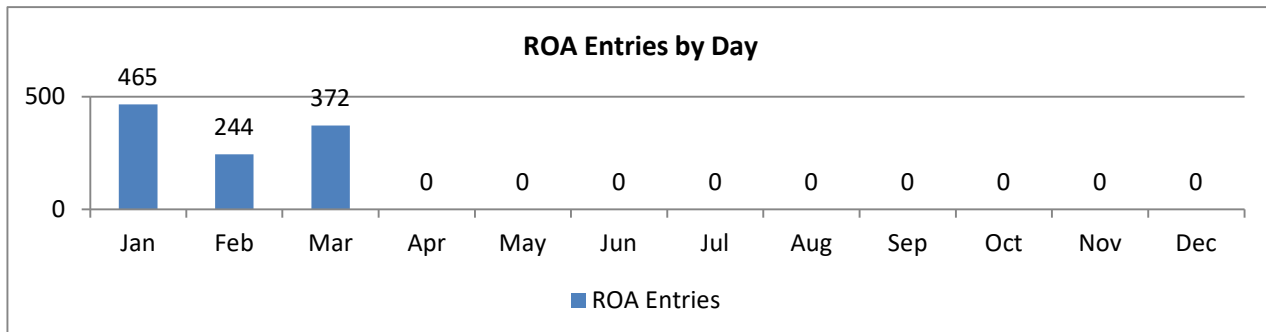
## Financials

PAID: \$8,214.74



## Docket

TOT: 1081



# Bridger City Court

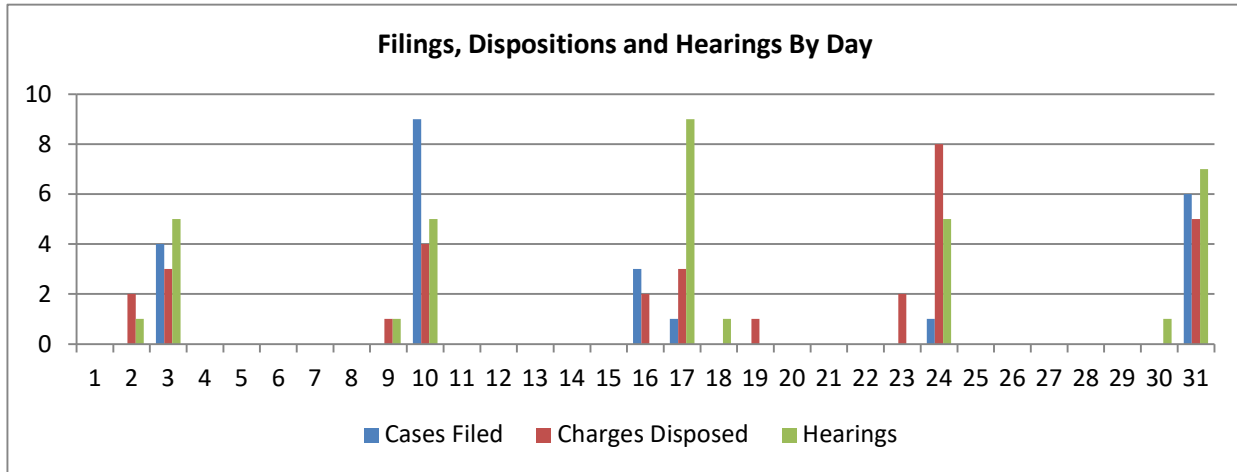
## March 2026 Summary Report

April 1, 2026

by Bert Kraft, Bridger City Judge

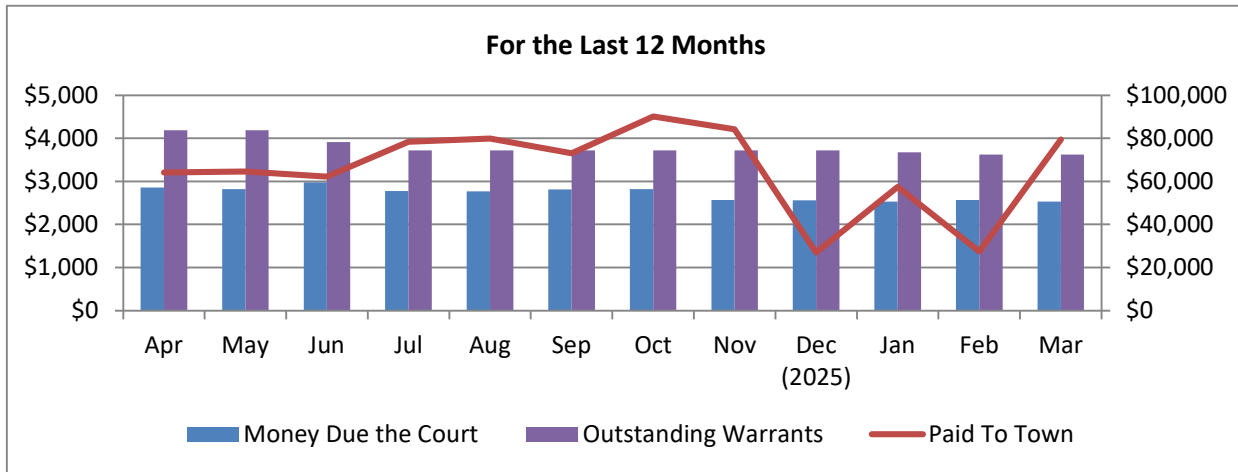
CW2: 55      H: 35  
 P: 287      D: 205      W: 35

### Activity



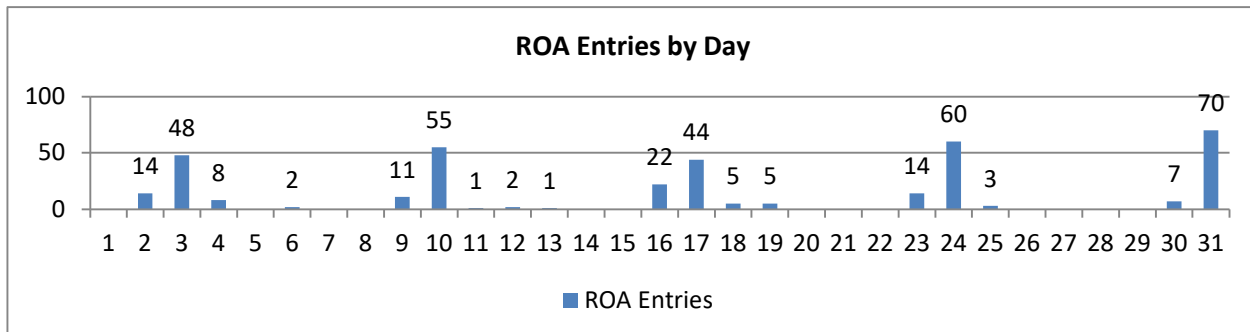
### Financials

PAID: \$3,973.39    DUE: \$50,555.89    W: \$72,449.00



### Docket

TOT: 372



# Journal

| Entry                      | Hours | 117 |
|----------------------------|-------|-----|
| 3/2/2026 Office            | 7     |     |
| 3/3/2026 Open Court        | 7     |     |
| 3/4/2026 Compliance Court  | 7     |     |
| 3/5/2026 Office            | 3     |     |
| 3/6/2026 Office            | 4     |     |
| 3/9/2026 Office            | 7     |     |
| 3/10/2026 Open Court       | 7     |     |
| 3/11/2026 Compliance Court | 7     |     |
| 3/12/2026 Office           | 3     |     |
| 3/13/2026 Office           | 1     |     |
| 3/16/2026 Office           | 7     |     |
| 3/17/2026 Open Court       | 7     |     |
| 3/18/2026 Compliance Court | 7     |     |
| 3/19/2026 Office           | 3     |     |
| 3/20/2026 Office           | 2     |     |
| 3/23/2026 Office           | 7     |     |
| 3/24/2026 Open Court       | 7     |     |
| 3/25/2026 Compliance Court | 7     |     |
| 3/26/2026 Office           | 3     |     |
| 3/30/2026 Office           | 7     |     |
| 3/31/2026 Open Court       | 7     |     |

BRIDGER POLICE STATS FOR month ending 03-31-2026  
Speed 16 no DL/2 X walk 1 Crash 1

WARNINGS 30/ALARMS 2

Agency assist 14/ citizen assist 5

Missing person 1/

New officer hired ..

QUESTIONS?



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**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING  
HELD ON MARCH 10, 2026**

The March 10, 2026, meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order at 7:00 pm by Council President Mark DeRudder as Mayor Shultz was absent. Other council members present were Ryan Carson, Angela Kallevig and Tyler Anthony. Others present were Dana Zier, Doug VanVulkenburg, Margie McClurg, Dylan Sedlacek, Carbon County DES Coordinator Cyrina Allen, Attorney Ray Kuntz (via Zoom), Sergeant Erik Olson, Library Director Krystal Zentner, Chief Mike Buechler, Public Works Director Randy Novakovich and Clerk Kirstin Sweet.

The next item on the agenda was public comment. None was offered.

Next on the agenda was the committee reports. Dana Zier offered information regarding a grant.

Next on the was the acceptance of a donated statue for Jim Bridger Park in memory of Gary Jacobson. Margie McClurg explained the history and the statue and where they would like it to be placed in the park. Attorney Kuntz suggested an MOU for the donation. A motion to accept the donated statue was made by Councilwoman Kallevig, seconded by Councilman Carson. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Kallevig– aye, Councilman DeRudder – aye, and Councilman Anthony – aye. PWD Novakovich will work with Margie McClurg to get the statue in the park.

The next agenda item was an introduction from the Carbon County Disaster and Emergency Services Coordinator Cyrina Allen. She introduced herself to the council and explained what her role is as the DES Coordinator.

DES Coordinator Allen continued with the next agenda item which was a request for information for the Sand Creek Canal FEMA grant. DES Coordinator Allen explained the history with the FEMA proposal. She asked if the council wanted to continue with the project now that potential funding is a possibility. A motion to continue the project was made by Councilman Anthony, seconded by Councilwoman Kallevig. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Kallevig– aye, Councilman DeRudder – aye, and Councilman Anthony – aye.

DES Coordinator Allen’s next item for the council was the multi-hazard mitigation plan. DES Coordinator Allen gave an update regarding the updates to the plan and asked if the Town had any new concerns that need to be addressed in the plan. The council did not have anything new to add to the plan.

An easement for Dylan Sedlacek was next on the agenda. Discussion was had regarding the specifics of the easement. A motion to approve the easement with the appropriate widths to be determined by Public Works Director Novakovich and Attorney Kuntz was made by Councilwoman Kallevig, seconded by Councilman Anthony. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Kallevig– aye, Councilman DeRudder – aye, and Councilman Anthony – aye.

The MMIA Property renewal schedule was next on the agenda. Clerk Sweet explained the updates that have been made since the last council meeting. A motion to approve the schedule as presented was made by Councilman Carson, seconded by Councilwoman Kallevig. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Kallevig– aye, Councilman DeRudder – aye, and Councilman Anthony – aye.

Next Clerk Sweet explained what the group health election form was and talked regarding the possibility of offering health insurance to part-time employees. Clerk Sweet would like to work on this some more and will have more information at the next council meeting.

The next agenda item was discussion / decision regarding the old town hall. Public Works Director Novakovich reported that work is underway to put a new roof and siding on the old town shop on B Street.

Next was discussion regarding a new town hall. There were no new updates.

The consent agenda was next on the agenda. A motion to approve the consent agenda was made by Councilwoman Kallevig and seconded by Councilman Carson. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Kallevig– aye, Councilman DeRudder – aye, and Councilman Anthony – aye. Minutes included were February 3, 2026 regular meeting. Claim checks #35604 and #35714 to #35747. Electronic checks #-97886 to #-97877 for February. Payroll electronic checks #-84443 to #-84411 for February.

Attorney Kuntz updated the council on items he is working on.

Judge Kraft was not present

Library Director Zentner updated regarding her ramp at the library.

Public Works Director Novakovich updated the council regarding projects he is working on.

Chief Buechler presented his stats for the month of March.

Clerk Sweet had nothing to report.

Mayor and Town Council had nothing to report.

There being no further business Councilwoman Kallevig motioned to adjourn. The motion was seconded by Councilman Anthony. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Cullum – aye, and Councilman Asbury – aye. The meeting was adjourned at 8:08 pm.

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Cliff Shultz Mayor

Attest:

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Kirstin Sweet, Town Clerk