

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY JULY 8 2025 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday July 8, 2025

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

CORRESPONDENCE:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SPECIAL EVENTS APPLICATION:

- Jim Bridger Days Celebration

RESOLUTION #290: Library Wage Scale

RESOLUTION #292: Adopt the 2024 Eastern Montana Region Hazard Mitigation Plan

INVESTMENT OF CD MONEY:

DISCUSSION / DECISION REGARDING THE OLD TOWN HALL:

- Asbestos abatement

DISCUSSION REGARDING A NEW TOWN HALL:

CONSENT AGENDA:

- Approval of Minutes from Previous Meeting
 - May 6, 2025
 - June 6, 2025
- Approve Claims
 - May
 - June
- Approve Payroll Summary
 - May
 - June
- Approve Journal Vouchers

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

ADJOURN:

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**TOWN OF BRIDGER
SPECIAL EVENTS APPLICATION**

Name/ Purpose of Special Event: Bridger Days Inc / Jim Bridger Days
Area Proposed for Special Event: See ATTACHED sheet
Date and Time of Special Event: 4PM July 18 Through July 20 2AM
Number of People Anticipated to Attend: 800-1000

Please check the requirements applicable to your special event:

☒ **Street/Alley Closure Requested.** (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

☒ **Security Needed.** (In the event that alcohol is present, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details). Dry Creek Saloon be handling

☒ **Alcohol will be sold during special event. Please specify the location and size of the area where alcohol will be sold/consumed with a map per #6 on page 1.**

☒ **Waiver of Open Alcohol Prohibition Requested.**

☒ **Proof of Insurance Provided.** (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

☐ **Refundable Clean-up Deposit Paid in the Amount of _____.**

Indemnification and Waiver of Subrogation. Applicant hereby agrees to indemnify and defend the Town of Bridger against all claims arising from, or related to, the Special event. Applicant hereby agrees that applicant's insurance is primary and waives all rights of subrogation against the Town of Bridger.

Deadline for Filing. The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

6-2-25

Date



Signature of Applicant

Address: P.O Box 666

Bridger MT 59014

Phone #: 406-426-8380



Kids Park & Vendors

Closed Alley

Civic Center

RESOLUTION NO. 289

A RESOLUTION TO RE-ESTABLISH THE BASE WAGE PAY SCALE AND ANNUAL RAISE SCHEDULE FOR THE *LIBRARY* EMPLOYEES OF THE TOWN OF BRIDGER.

WHEREAS, from and after the date listed below the pay be given to the Town of Bridger Library Employees will be as follows:

Library

- Library Director – Department Head (part-time)
 - Base Starting Wage: **\$20.11**
 - Yearly anniversary wage increases are as follows:
 - *1st year:* 5% (current wage plus 5%)
 - *2nd year:* 5% (current wage plus 5%)
 - *3rd year:* 3% (current wage plus 3%)
 - *4th year:* 3% (current wage plus 3%)
 - *5th year:* 3% (current wage plus 3%)
 - Any further wage increases after the 5th anniversary year shall be at the discretion of the Bridger Library Board.
- Assistant Library Director - Assistant Department Head (part-time)
 - Base Starting Wage: **\$16.52**
 - Yearly anniversary wage increases are as follows:
 - *1st year:* 5% (current wage plus 5%)
 - *2nd year:* 5% (current wage plus 5%)
 - *3rd year:* 3% (current wage plus 3%)
 - *4th year:* 3% (current wage plus 3%)
 - *5th year:* 3% (current wage plus 3%)
 - Any further wage increases after the 5th anniversary year shall be at the discretion of the Bridger Library Board.
- Assistant Librarian / Custodian
 - Base Starting Wage: **\$13.76**
 - Yearly anniversary wage increases are as follows:
 - *1st year:* 5% (current wage plus 5%)
 - *2nd year:* 5% (current wage plus 5%)
 - *3rd year:* 3% (current wage plus 3%)
 - *4th year:* 3% (current wage plus 3%)
 - *5th year:* 3% (current wage plus 3%)
 - *6th year:* 3% (current wage plus 3%)
 - *7th year:* 3% (current wage plus 3%)
 - Any further wage increases after the 7th anniversary year shall be at the discretion of the Bridger Library Board.

- Library Clerk
 - Base Starting Wage: **\$11.25**
 - Yearly anniversary wage increases are as follows:
 - *1st year:* 5% (current wage plus 5%)
 - *2nd year:* 5% (current wage plus 5%)
 - *3rd year:* 3% (current wage plus 3%)
 - *4th year:* 3% (current wage plus 3%)
 - *5th year:* 3% (current wage plus 3%)
 - *6th year:* 3% (current wage plus 3%)
 - *7th year:* 3% (current wage plus 3%)
 - Any further wage increases after the 7th anniversary year shall be at the discretion of the Bridger Library Board.

WHEREAS, the Library Director – Department Head position will be a part-time position and will be deemed a 0.70 Full Time Equivalency (FTE).

WHEREAS, the Assistant Library Director – Assistant Department Head position will be a part-time position and will be deemed a 0.45 Full Time Equivalency (FTE).

NOW THEREFORE, BE IT RESOLVED that the Bridger Library Board has set, and the Bridger Town Council has adopted the above wage changes and full-time equivalencies for the employees of the Bridger Public Library and that the said sum shall be paid according to the anniversary dates of the employees in the positions listed above in accordance with MCA Title 22-1-310.

NOW THEREFORE BE IT RESOLVED that all wage increases given to the Town of Bridger employees covered under Resolution, will also be given to Bridger Public Library employees covered under this Resolution.

DULY passed and adopted at the Regular Meeting of the Bridger Town Council on this 6th day of May 2025. This Resolution shall become effective immediately upon passage.

Mark DeRudder, Mayor

ATTEST:

Kirstin Sweet, Town Clerk / Treasurer

RESOLUTION NO. 292

A RESOLUTION TO ADOPT THE 2024 EASTERN MONTANA REGION HAZARD MITIGATION PLAN.

WHEREAS, the Town of Bridger recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, an adopted Multi-Jurisdictional Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency pre-disaster and post-disaster mitigation grant programs; and

WHEREAS, the Town of Bridger resides within the Planning Area and fully participated in the mitigation planning process to prepare this Multi-Jurisdictional Mitigation Plan; and

WHEREAS, Montana Disaster & Emergency Services and the Federal Emergency Management Agency, Region VIII officials have reviewed the 2024 Eastern Montana Region Hazard Mitigation Plan and approved it contingent upon this official adoption of the participating governing body.

NOW THEREFORE BE IT RESOLVED that the Bridger Town Council hereby adopts the 2024 Eastern Montana Region Hazard Mitigation Plan as an official plan; and

BE IT FURTHER RESOLVED, the County of Carbon will submit this Adoption Resolution to the Montana Disaster & Emergency Services and the Federal Emergency Management Agency, Region VIII officials to enable the Plan's final approval.

DULY passed and adopted at a regular meeting of the Bridger Town Council on this 8th day of July 2025. This Resolution shall become effective immediately upon passage.

Mark DeRudder, Mayor

ATTEST:

Kirstin Sweet, Town Clerk / Treasurer

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON MAY 6, 2025**

The May 6, 2025 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order at 7:00 pm by Mayor DeRudder. Other council members present were Ryan Carson, Shala Cullum, Cliff Shultz and Doug Asbury. Others present were Tyler Anthony, Joni Giovetti, Shirley Schwend, Ty Schwend, Nick Teesdale, Cheryl & Tom McCarten, Peach Weiss, Susan Lindshield, Craig Lundvall, Richard Newton, Brenda Racki, Dylan Sedlacek, Angela Getchell, John Price, Eugene Sticka, Annie Halland, Clinton Giesick, Angela Kallevig, DES Coordinator Cyrina Allen, Assistant Public Works Director Dale Bemis, Public Works Director Randy Novakovich, Attorney Ray Kuntz, Library Director Krystal Zentner, Judge Bert Kraft, Chief Mike Buechler, Public Works Director Randy Novakovich and Clerk Kirstin Sweet.

The first item on the agenda was public comment. Richard Newton asked about the coal cart that the historical society wants to place in the park. Public Works Director Novakovich will work with them to place the cart. Peach Weiss asked about the MDT sidewalk project on Main Street.

The next item was correspondence. No correspondence.

Next on the agenda was the committee reports. No committee reports

Fair Haven RV Park Subdivision preliminary approval was next on the agenda. Mayor DeRudder asked Town Attorney Kuntz to explain the laws regarding subdivision approval. Public comment was allowed. The following list of people made comments or asked questions: John Price, Joni Giovetti, Gene Sticka, Peach Weiss, Ty Schwend, Brenda Racki, Richard Newton, Tyler Anthony, Shirley Schwend, Angela Kallevig, Clinton Giesick. Dawn Bonar and Scott Smith Sent a letter as they were unable to attend. Property owner Annie Halland and Attorney Ray Kuntz answered questions and gave comments throughout. Mayor DeRudder read the 14 conditions set forth by the Carbon County Planning Board. Having reviewed and considered the application materials, project memorandum, public comments, Planning Board recommendation, and all of the information presented, Councilwoman Cullum made a motion to approve the Fair Haven Subdivision RV Park, with the findings and conditions included in the project memorandum. And with the additional condition #15 stating the retention pond will be located in such a way so as to allow access to F St as platted, if feasible in the future. Councilman Shultz seconded the motion. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

Adopt the Multijurisdictional Hazard Mitigation Plan was next on the agenda. DES Coordinator Cyrina Allen explained the plan to the council. The actual adoption will require a resolution. Clerk Sweet will have a resolution at the June meeting.

Resolution #289 to call for an election was next on the agenda. Mayor DeRudder reviewed the resolution. A motion to approve the resolution was made by Councilman Shultz, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

Resolution #290 to set the library wage scale was next on the agenda. Mayor DeRudder reviewed the resolution. Discussion was had regarding input from the Library Director who was unavailable to attend. A motion to table the resolution was made by Councilman Shultz, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

Discussion regarding the old town hall was next on the agenda. Clerk Sweet and PWD Novakovich updated the council regarding a meeting with the engineers and architects. Discussion was had regarding that information.

Next was discussion regarding a new town hall. There was nothing new to report.

The consent agenda was next. Department heads answered questions regarding the claims. Clerk Sweet informed the council of updates to the minutes since sending out the packet. A motion to approve the consent agenda with changes to the minutes was made by Councilwoman Cullum and seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye. The items included were minutes from 04-08-24 regular meeting, 04-17-24 and 04-28-24 special meetings. Claim checks #35253 to #35278 and electronic checks #-97964 to #-97956 for April. Payroll checks #35248 to #35252 and electronic checks #-84795 to #-84767 for April.

Attorney Kuntz updated the council regarding items he is working on.

Judge Kraft presented is stats for the month of April.

Library Director Zentner was not present.

Public Works Director Novakovich updated the council regarding projects he is working on.

Chief Buechler presented his stats for the month of April.

Clerk Sweet had nothing to report.

Mayor and Town Council: nothing to report

Closed session pursuant to § 2-3-203(4)(a) MCA started 8:45pm, closed session ended at 9:20pm.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Carson – aye, Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye. The meeting was adjourned at 9:20 pm.

Attest:

Mark DeRudder, Mayor

Kirstin Sweet, Town Clerk

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON JUNE 3, 2025**

The June 3, 2025 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order at 7:00 pm by Mayor DeRudder. Other council members present were Ryan Carson, Shala Cullum, Cliff Shultz via phone from 7:00pm to 7:07pm and Doug Asbury. Others present were Richard Newton, Angela Kallevig, Cordell VanVulkenburgh, Tyler Anthony, Sergeant Codi Peters, Public Works Director Randy Novakovich, Attorney Ray Kuntz, Judge Bert Kraft, Chief Mike Buechler, Public Works Director Randy Novakovich and Clerk Kirstin Sweet.

Due to only having a quorum for a short time, items that require a vote need to be moved to the top of the agenda. Councilwoman Cullum motioned to move the Special Events Applications, Resolution #291 and Consent Agenda to the top. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

Special Events Applications were next on the agenda. The first was for a funeral at the civic center. Mayor DeRudder reviewed the application. A motion to approve the application was made by Councilman Asbury, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye. The second was for the Jim Bridger Days Truck Pull. Mayor DeRudder reviewed the application. A motion to approve the application was made by Councilwoman Cullum, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

Resolution #291 to adopt the Multijurisdictional Hazard Mitigation Plan was next on the agenda. DES Coordinator Cyrina Allen explained the plan to the council at the last meeting. The mayor reviewed the resolution. A motion to approve resolution was made by Councilman Asbury, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

The consent agenda was next. A motion to table the consent agenda due to missing claims was made by Councilman Asbury, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye.

The next item on the agenda was public comment. Cordell VanVulkenburgh spoke on behalf of the Jim Bridger Days committee. They failed to turn in their special events application in time for the June meeting and asked that the council allow the app to be reviewed at the July meeting. The general consensus was that the council would be ok with reviewing it in July.

The next item was correspondence. No correspondence.

Next on the agenda was the committee reports. No committee reports

Discussion regarding the old town hall was next on the agenda. Discussion was had regarding asbestos abatement. This step would need to be completed regardless of the future use of the building. Clerk Sweet will look into companies for that project.

Next was discussion regarding a new town hall. There was nothing new to report.

Attorney Kuntz updated the council regarding items he is working on.

Judge Kraft presented his reports for the month of May.

Library Director Zentner was not present.

Public Works Director Novakovich updated the council regarding projects he is working on.

Chief Buechler presented his stats for the month of May.

Clerk Sweet had nothing to report.

Mayor and Town Council: nothing to report

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilwoman Cullum – aye, Councilman Shultz – aye, and Councilman Asbury – aye. The meeting was adjourned at 7:26 pm.

Attest:

Mark DeRudder, Mayor

Kirstin Sweet, Town Clerk

End of Period Disbursement Detail
Bank Account: Bank of Bridger - 110582
From 06/24/2025 to 06/24/2025
Total Only

Check Number: None

Date	Description	Case Number	Payer	Citation No.	Amount
Account 200-177 - Criminal Conviction Surcharge 7467 MCA 3-1-318					
Account 200-177 Total:					\$40.00
Account 200-210 - Fines / Forfeitures - 1000 & 7451 (50/50 Split)					
Account 200-210 Total:					\$2,970.18
Bank Reconciliation Journal Entry: Interest on 4/30/025. Bank Reconciliation Journal Entry: Interest on 5/30/2025.					
Account 200-250 - Misdemeanor Surcharge					
Account 200-250 Total:					\$60.00
Account 200-340 - Technology Surcharge - 7458					
Account 200-340 Total:					\$40.00
Check Total:					\$ 3,110.18
Report Total:					\$3,110.18

Bridger City Court 2025 Summary Report

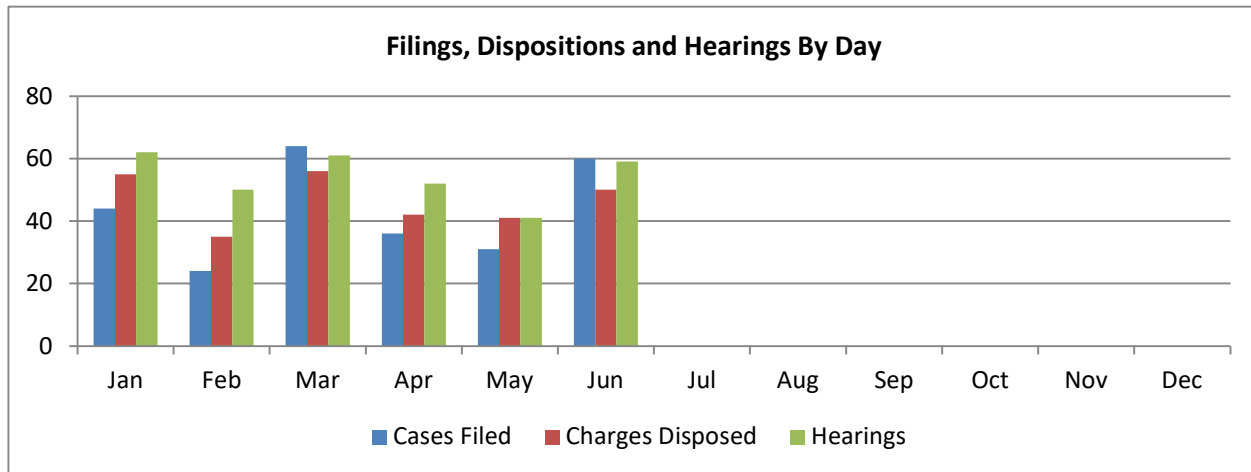
July 1, 2025

by Bert Kraft, Bridger City Judge

CW2: 538

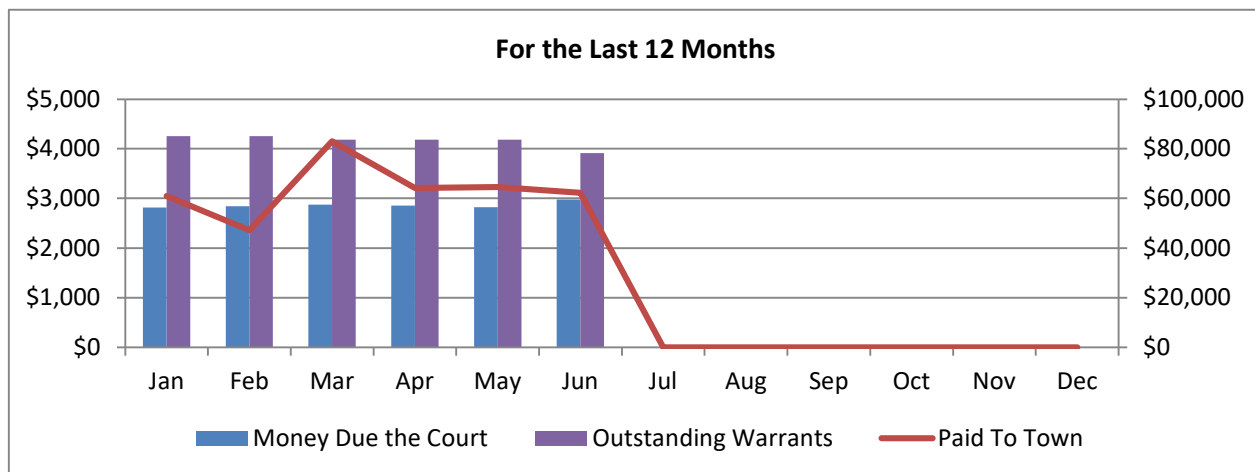
H: 325

Activity



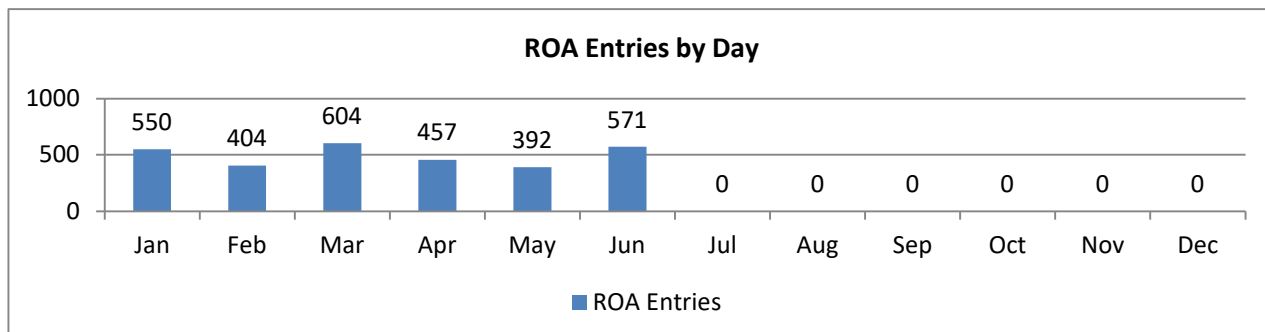
Financials

PAID: \$19,110.42



Docket

TOT: 2978



Bridger City Court

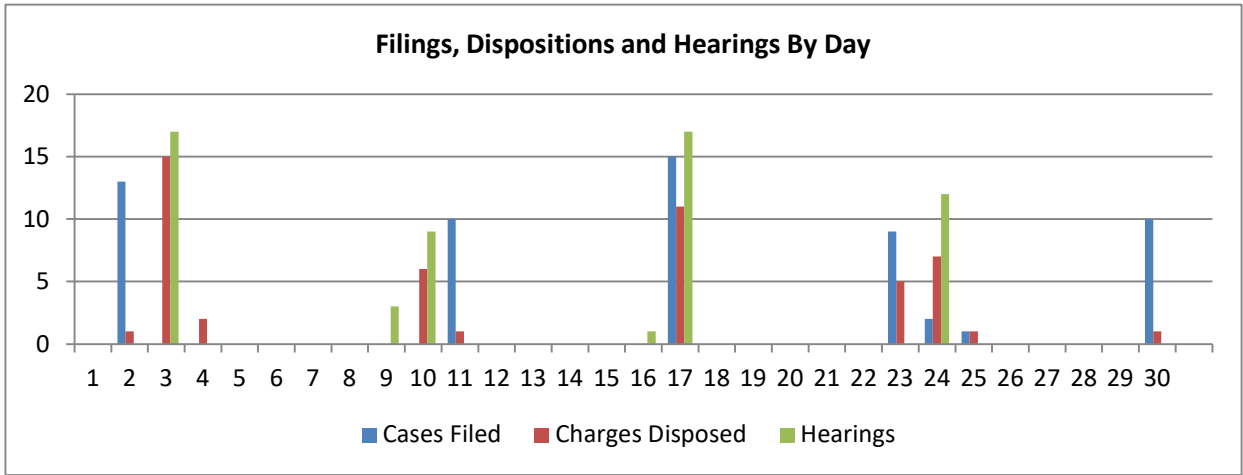
June 2025 Summary Report

July 1, 2025

by Bert Kraft, Bridger City Judge

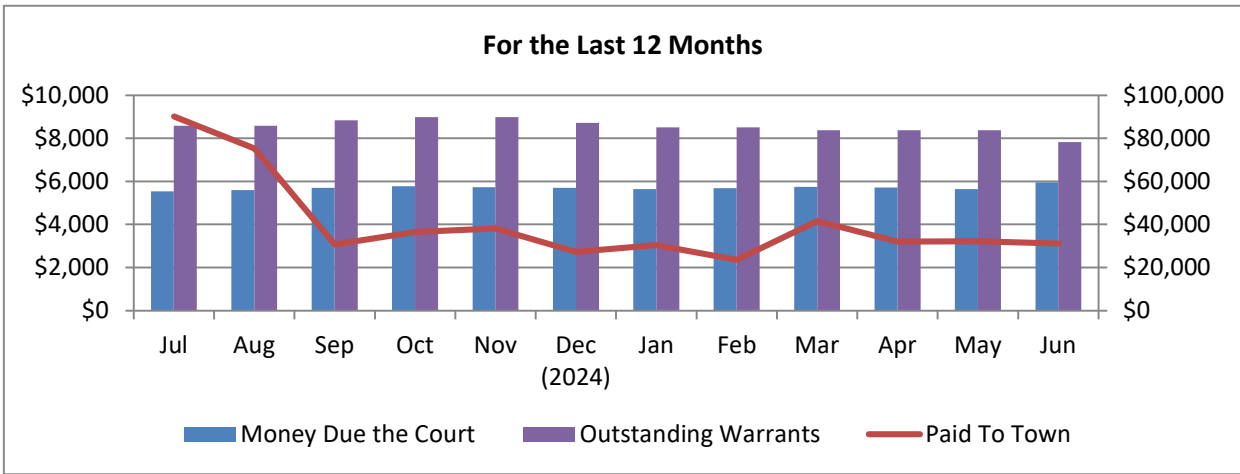
Activity

CW2: 110 H: 59
P: 305 D: 212 W: 38



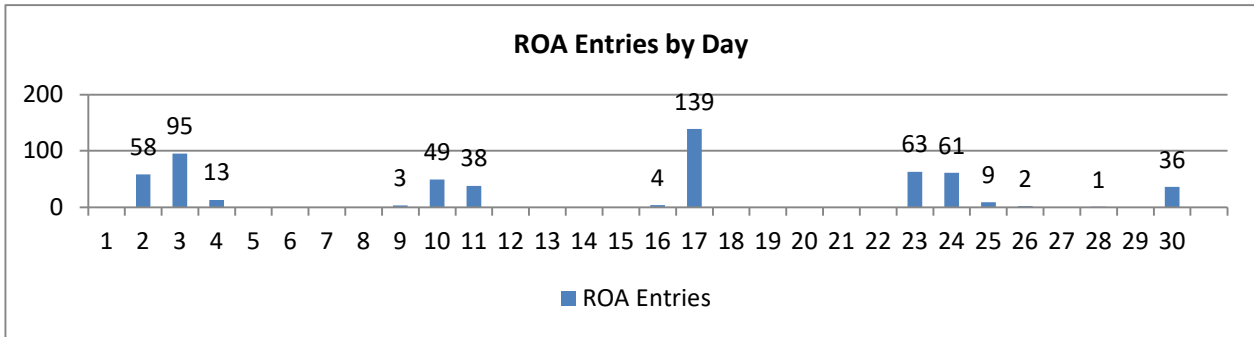
Financials

PAID: \$3,110.18 DUE: \$59,485.98 W: \$78,279.00



Docket

TOT: 571



Journal

Entry	Hours	87
6/2/2025 Office	7	
6/3/2025 Open Court	9	
6/3/2025 Town Council	1	
6/4/2025 Compliance Court	7	
6/10/2025 Open Court	7	
6/11/2025 Compliance Court	7	
6/13/2025 Office	4	
6/16/2025 Office	3	
6/17/2025 Open Court	7	
6/18/2025 Compliance Court	7	
6/23/2025 Office	7	
6/24/2025 Open Court	8	
6/25/2025 Compliance Court	7	
6/30/2025 Office	6	

BRIDGER POLICE STATS FOR month ending 06-30-2025

TRAFFIC

Speed 33

Exp reg/6 X walk 1 Bad Pass 1

CARELESS 2 Warnings 25

WELFARE CK 10/business ck 102

CITZN ASSIST 16

DEATH 1

Agency assist 15

Disturbance 2

WARRANT 1

DEATH 1

Ready for JBD ?

QUESTIONS?

