

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY JULY 5, 2022 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, July 5, 2022

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 06-07-2022 Regular Meeting
- 06-14-2022 Special meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SPECIAL EVENTS APPLICATION:

- Surprise Party
- Bridger Saddle Club

TEXTMYGOV PROPOSAL:

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON JUNE 7, 2022**

The June 7, 2022 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited and the meeting was called to order by Council President Mark DeRudder at 7:00 pm. Mayor Shultz Was not present. Other council members present were Dustin Taylor, Shala Cullum Mark DeRudder and Doug Asbury. Others present were Marvin and Shirley Schwend, DES Coordinator Cyrina Allen (via phone during the hazard mitigation discussion), Attorney Ray Kuntz, Library Director Krystal Zentner, Public Works Director Randy Novakovich, Chief Mike Buechler and Clerk Kirstin Sweet.

The first item on the agenda was public comment. Marvin and Shirley Schwend commented on lawns around town that are overgrown around town as well as some lawns that have leafy spurge growing.

Next on the agenda was the approval of the minutes from the May regular meeting. A motion to approve the meeting minutes was made by Councilman Taylor, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilwoman Cullum made a motion to approve the claims including check #33732 to #33774. Also, electronic checks #-98224 to #-98217. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilwoman Cullum motioned to approve the payroll summary including check #33727 to #33729. Also, electronic checks #-86161 to -86130. Councilman Asbury seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

Committee reports were the next item on the agenda. There were no committee reports.

The next item on the agenda was special events applications. The first was from the Mary ad Ken Herden for a team roping at the rodeo grounds on August 12-14, 2022. Council President DeRudder reviewed the application. A motion to approve the application was made by Councilwoman Cullum, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye. The second application was from the Bridger Youth Rodeo committee for a youth rodeo at the rodeo grounds on July 9, 2022. Council President DeRudder reviewed the application. A motion to approve the application was made by Councilwoman Cullum, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye. The third application was from the Bridger Volunteer Fire Department for a fundraiser softball game at the baseball fields on July 16, 2022. Council President DeRudder reviewed the application. A motion to approve the application was made by Councilman Asbury, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye. The fourth application was from Monica Yoak for a wedding reception at the Civic Center on October 1, 2022. Council President DeRudder reviewed the application. A motion to approve the application was made by Councilwoman Cullum, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye. The fifth application was from the Bridger Booster Club for a softball tournament at the baseball fields on August 19-21, 2022. Council President DeRudder reviewed the application. A motion to approve the application was made by Councilman Asbury, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

The next item on the agenda was the re-appointment of Library Board member Staci Pospisil. A motion to approve the appointment was made by Councilman Taylor and seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

Resolution #247 regarding the Bridger Campground was next on the agenda. Clerk Sweet explained the current issues with the campground rules. Discussion was had regarding the fee structure, what should be charged for nightly stays and how to enforce any rules that may be in place. The blanks were filled in on the resolution and a motion to approve it was made by Councilwoman Cullum, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

The next item of business was a letter of intent to participate in the regional hazard mitigation plan. DES Coordinator Cyrina Allen was called on the phone and she explained the council the need for the Town's participation in the plan. A motion to sign the letter of intent was made by Councilman Taylor and seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye, and Councilman Asbury – aye.

Next was an update on the Sand Creek Canal Mitigation Project. DES Coordinator Cyrina Allen updated the council on the progress of that project. At the conclusion of the update, Cyrina Allen left the meeting.

The next item was a MOU with the Bridger Public Library. Attorney Kuntz explained the requirement of the MOU and why MMIA is requiring one. He asked the council for a special meeting later in June to finalize the MOU. A meeting was set for June 14, 2022 at 7:00 pm.

Attorney Kuntz had nothing further to present.

Judge Kraft was not present but left his stats for May for the council.

Library Director Zentner had nothing to report.

Public Works Director Novakovich reported on current projects that the department is working on.

Chief Mike Buechler presented the stats for the month of May.

Clerk Sweet had nothing to report.

Mayor and Town Council: Free Food Delivery will be June 16, 2022.

There being no further business, Councilman Asbury motioned to adjourn. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder and Councilman Asbury – aye. Meeting adjourned at 8:50 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

**BRIDGER TOWN COUNCIL MINUTES FOR A SPECIAL MEETING
HELD ON JUNE 14, 2022**

The June 14, 2022 special meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited and the meeting was brought to order by Mayor Shultz at 7:00 pm. Council members present were Dustin Taylor, Shala Cullum, and Doug Asbury. Others present were: Library Director Krystal Zentner, Attorney Ray Kuntz and Clerk Kirstin Sweet.

Attorney Kuntz explained the MOU and it's terms to the council. He also answered questions from Library Director Zentner regarding some items in the MOU. Discussion was had regarding regarding various items in the MOU. The Mayor called for public comment but none was offered. A motion to approve the MOU was made by Councilman Taylor and seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye and Councilman Asbury – aye.

There being no further business Councilman Taylor motioned to adjourn. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye and Councilman Asbury – aye. Meeting adjourned at 7:18 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
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COMA HOURS (Comp Time Accumulated)	28.50		
COMP HOURS (Comp Time Used)	226.00		5,256.66
HOL HOURS (Holiday Pay)	71.79		1,289.09
REG HOURS (Regular Time)	1,740.00		30,547.74
SICK HOURS (Sick Time)	52.50		913.07
VACA HOURS (Vacation Time Used)	72.00		1,492.06
VOLN HOURS (Volunteer Fireman)	58.00		8,700.00
GROSS PAY	39,498.62	0.00	
NET PAY	30,006.96	0.00	
NET PAY (CHECKS)	4,805.21		
NET PAY (DIRECT DEPOSIT)	25,201.75		
DENTAL	0.00	388.00	
FIT	2,093.39	0.00	
GROUP HEALTH	370.00	8,016.00	
LIFE INSURANCE	0.00	19.60	
MEDICARE	572.75	572.75	
P.E.R.S.	2,569.80	2,885.38	
SIT	1,436.80	0.00	
SOCIAL SECURITY	2,448.92	2,448.92	
UNEMPL. INSUR.	0.00	171.00	
VISION HEALTH	0.00	81.55	
WORKERS' COMP	0.00	1,655.31	
ALTANA FED CRED	1,980.28	0.00	
BANK OF BRIDGER	8,690.98	0.00	
FIRST INTERSTAT	266.76	0.00	
STOCKMAN BANK	2,102.86	0.00	
US BANK-MT	2,021.92	0.00	
WELLS FARGO BAN	3,941.27	0.00	
WELLS FARGO CO	612.68	0.00	
WESTERN SECURIT	5,585.00	0.00	
FIT/SIT BASE	36,928.82	0.00	
MEDICARE BASE	39,498.62	0.00	
PERS BASE	32,529.67	0.00	
SOC SEC BASE	39,498.62	0.00	
UN BASE	37,998.62	0.00	
WC BASE	48,198.62	0.00	
Total		16,238.51	
Total Payroll Expense (Gross Pay + Employer Contributions):		55,737.13	
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***			
Total Discounts:	0.15		
Total Payroll Expense (Less Discounts):	55,736.98		

Check Summary

Payroll Checks Prev. Out.	\$9,768.12
Payroll Checks Issued	\$17,118.83
Payroll Checks Redeemed	\$0.00

Payroll Checks Outstanding \$26,886.95
Electronic Checks \$40,652.31

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account	
Social Security	4897.84	4897.84		212000	
Medicare	1145.50	1145.50		212001	
P.E.R.S.	5455.18	5455.18		212203	
Unempl. Insur.	171.00	250.86	421.85	0.01	212202
Workers' Comp	1655.31	1658.31	3313.47	0.15	212201
FIT	2093.39	2093.39		212002	
SIT	1436.80	1436.80		212200	
DENTAL	388.00	388.00		212502	
LIFE INSURANCE	19.60	19.60		212502	
VISION HEALTH	81.55	81.55		212502	
GROUP HEALTH	8386.00	8511.00	-125.00	212502	
Total Ded.	25730.17	1909.17	27764.18	-124.84	

*** Carried Forward column only correct if report run for current period.

Electronic Checks: -86129 to -86089

Checks: 33730 to 33731 and 33775 to 33785

**TOWN OF BRIDGER
SPECIAL EVENTS APPLICATION**

Name/ Purpose of Special Event: Bridger Saddle Club

Area Proposed for Special Event: Bridger Rodeo Grounds

Date and Time of Special Event: July 24, Aug. 7, Aug. 21, Sept. 11, Sept. 25, Oct. 16

Number of People Anticipated to Attend: ~20

Please check the requirements applicable to your special event:

Street/Alley Closure Requested. (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

Security Needed. (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

Trash Removal.

Number of Restrooms/Latrines needed _____.

Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed: _____

Waiver of Open Alcohol Prohibition Requested.

Proof of Insurance Provided. (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

Refundable Clean-up Deposit Paid in the Amount of _____.

Deadline for Filing. The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

June 30, 22
Date

A James
Signature of Applicant

Address: POB 495, 18 Pronghorn Ln
Bridger

Phone #: 406 661-4234

End of Period Disbursement Detail
 Bank Account: Bank of Bridger - 110582
 From 06/28/2022 to 06/28/2022
 Total Only

Check Number: None

Date	Description	Case Number	Payer	Citation No.	Amount
Account 200-177 - Criminal Conviction Surcharge 7467 MCA 3-1-318					
Account 200-177 Total:					\$80.00
Account 200-210 - Fines / Forfeitures - 1000 & 7451 (50/50 Split)					
Account 200-210 Total:					\$2,800.29
	Bank Reconciliation Journal Entry: Move April & May interest to fines & forfeitures				
Account 200-250 - Misdemeanor Surcharge					
Account 200-250 Total:					\$120.00
Account 200-340 - Technology Surcharge - 7458					
Account 200-340 Total:					\$80.00
Check Total:					\$ 3,080.29
Report Total:					\$3,080.29