

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY JANUARY 4, 2021 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, January 4, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 12-07-2021 Regular Meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SPECIAL EVENTS APPLICATION:

- Cody Kessner Family Benefit

DISCUSS ZONING FOR MEDICAL MARIJUANA DISPENSARY:

ACE ELECTRIC QUOTE FOR PUMP HOUSE #3:

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON DECEMBER 7, 2021**

The December 7, 2021 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:00 pm. Other council members present were Dustin Taylor, Shala Cullum, Mark DeRudder and Doug Asbury. Others present were Ben Sweet, Michael Keys, Public Works Director Randy Novakovich, Chief Mike Buechler, Judge Bert Kraft, Library Director Krystal Zentner, Attorney Ray Kuntz and Clerk Kirstin Sweet.

The first item on the agenda was public comment. Michael Keys with Sweet Grass Dispensary addressed the council regarding dispensaries in town limits. He wanted to discuss with the council the possibility of changing ordinances to allow dispensaries in other zoning areas in town, specifically commercial zones.

Next on the agenda was the approval of the minutes from the November meeting. A motion to approve the regular meeting minutes was made by Councilman Taylor, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Closed session minutes from November 23, 2021 also needed approved. A motion to approve those was made by Councilman Asbury, seconded Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilwoman Cullum made a motion to approve the claims including check #33516 to #33547. Also, electronic checks #-98260 to #-98254. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilwoman Cullum motioned to approve the payroll summary including check #33478 and #33514 to #33515. Also, electronic checks #-86372 to #-86344. Councilman DeRudder seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

The next item on the agenda was to swear in the elected mayor and council members. Clerk Sweet swore in councilmembers elected in November 2021 Shala Cullum and Doug Asbury. As well as Mayor Clifford Shultz.

Approve the settlement agreement for Hardin versus the Town of Bridger was next on the agenda. Attorney Kuntz explained the settlement to the council. A motion to approve the settlement was made by Councilman DeRudder, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Kuntz reported on additional items that he is working on.

Judge Kraft presented his stats for the month of November.

Library Director Zentner had nothing to report.

Public Works Director Novakovich spoke with the council regarding the water tank recoating project. The roof structure is potentially corroded beyond repair. PWD Novakovich will continue to work with the contractor and figure out what the roof structures needs to function properly. He will keep the Mayor apprised of the situation.

Chief Mike Buechler presented the stats for the month of November.

Clerk Sweet had nothing to report.

Mayor and Town Council: They had nothing to report.

There being no further business Councilman Taylor motioned to adjourn. The motion was seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:47 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	4.88		
COMP HOURS (Comp Time Used)	14.37		253.89
HOL HOURS (Holiday Pay)	95.98		1,749.56
REG HOURS (Regular Time)	1,153.25		22,262.96
SICK HOURS (Sick Time)	36.63		734.39
VACA HOURS (Vacation Time Used)	30.50		612.78
VOLN HOURS (Volunteer Fireman)	59.00		8,850.00
GROSS PAY	25,613.58	0.00	
NET PAY	19,532.92	0.00	
NET PAY (CHECKS)	2,733.09		
NET PAY (DIRECT DEPOSIT)	16,799.83		
DENTAL	0.00	330.00	
FIT	1,026.98	0.00	
GROUP HEALTH	320.00	6,684.00	
LIFE INSURANCE	0.00	16.80	
MEDICARE	371.40	371.40	
P.E.R.S.	1,856.24	2,084.14	
SIT	918.00	0.00	
SOCIAL SECURITY	1,588.04	1,588.04	
UNEMPL. INSUR.	0.00	110.08	
VISION HEALTH	0.00	68.30	
WORKERS' COMP	0.00	1,166.47	
ALTANA FED CRED	1,978.28	0.00	
BANK OF BRIDGER	5,893.10	0.00	
FIRST INTERSTAT	288.11	0.00	
STOCKMAN BANK	2,162.08	0.00	
WELLS FARGO BAN	3,759.08	0.00	
WESTERN SECURIT	2,719.18	0.00	
FIT/SIT BASE	23,757.34	0.00	
MEDICARE BASE	25,613.58	0.00	
PERS BASE	23,496.71	0.00	
SOC SEC BASE	25,613.58	0.00	
UN BASE	24,463.58	0.00	
WC BASE	34,463.58	0.00	
Total		12,419.23	
Total Payroll Expense (Gross Pay + Employer Contributions):		38,032.81	
*** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***			
Total Discounts:	0.13		
Total Payroll Expense (Less Discounts):		38,032.68	

Check Summary

Payroll Checks Prev. Out.	\$2,692.68
Payroll Checks Issued	\$12,577.72
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$15,270.40
Electronic Checks	\$26,926.62

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
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Social Security	3176.08		3176.08		212000
Medicare	742.80		742.80		212001
P.E.R.S.	3940.38		3940.38		212203
Unempl. Insur.	110.08	212.51	322.55	0.04	212202
Workers' Comp	1166.47	1259.19	2425.53	0.13	212201
FIT	1026.98		1026.98		212002
SIT	918.00		918.00		212200
DENTAL	330.00		330.00		212502
LIFE INSURANCE	16.80		16.80		212502
VISION HEALTH	68.30		68.30		212502
GROUP HEALTH	7004.00		7004.00		212502
Total Ded.	18499.89	1471.70	19971.42	0.17	

**** Carried Forward column only correct if report run for current period.

Electronic Checks: -86343 to -86311

Checks: 33548 to 33554

**TOWN OF BRIDGER
SPECIAL EVENTS APPLICATION**

Name/ Purpose of Special Event: Cody Kesser Family Benefit
Area Proposed for Special Event: Civic Center
Date and Duration of Special Event: Feb 5, 2022
Number of People Anticipated to Attend: 150

Please check the requirements applicable to your special event:

Street/Alley Closure Requested. (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

Security Needed. (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

Trash Removal.

Number of Restrooms/Latrines needed _____.

Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed: Dry Creek

Waiver of Open Alcohol Prohibition Requested.

Proof of Insurance Provided. (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

Refundable Clean-up Deposit Paid in the Amount of \$150⁰⁰.

Deadline for Filing. The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

12.30.21
Date

Jana Schwend
Signature of Applicant

Address: 6 Sage Lane
Bridger MT. 59014

Phone #: 406-208-7295



To: City of Bridger
Reference: #3 Wellhouse
Date: 12/28/2021
Proposal#: 5478

WE PROPOSE TO FURNISH ALL LABOR AND MATERIAL FOR A COMPLETE WORK INSTALLATION TO:
Update service entrance disconnects within existing wellhouse #3 for all 3 wellhouses.
Disconnects to be relocated outside of wellhouse adjacent to existing CT can / meter. Provide manual transfer switch and generator inlet at wellhouse #3 for connection of generator to feed entire wellhouse. Includes new single-phase transformer and load center with existing circuits within wellhouse refed. Includes new 40 HP VFD, controller, pressure switch, chemical solenoid, pump control like installation at #2 wellhouse.

Includes exterior 200 amp 480-volt service replacement/upgrade per Northwestern Energy.

TOTAL PROPOSED PRICE: \$36,320

1. THIS PROPOSAL IS FIRM FOR 30 DAYS
2. INSTALLATION IS GUARANTEED FOR ONE YEAR

End of Period Disbursement Detail
Bank Account: Bank of Bridger - 110582
From 12/27/2021 to 12/27/2021
Total Only

Check Number: None

Date	Description	Case Number	Payer	Citation No.	Amount
Account 200-177 - Criminal Conviction Surcharge 7467 MCA 3-1-318					
Account 200-177 Total:					\$50.00
Account 200-210 - Fines / Forfeitures - 1000 & 7451 (50/50 Split)					
Account 200-210 Total:					\$1,925.01
Account 200-250 - Misdemeanor Surcharge					
Account 200-250 Total:					\$60.00
Account 200-340 - Technology Surcharge - 7458					
Account 200-340 Total:					\$40.00
Check Total:					\$ 2,075.01
Report Total:					\$2,075.01