

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY DECEMBER 7, 2021 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, December 7, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 11-09-2021 Regular Meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SWEAR IN ELECTED COUNCIL / MAYOR:

APPROVE SETTLEMENT AGREEMENT: Hardin vs. Town of Bridger

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON NOVEMBER 9, 2021**

The November 9, 2021 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:00 pm. Other council members present were Dustin Taylor, Shala Cullum via phone, Mark DeRudder and Doug Asbury. Others present were Gaila Brandon via phone, Dylan Sedlacek, Annie Halland, Carbon County DES Coordinator Cyrina Allen, Public Works Director Randy Novakovich, Chief Mike Buechler, Judge Bert Kraft, Library Director Krystal Zentner and Clerk Kirstin Sweet.

The first item on the agenda was public comment. Gaila Brandon had left a letter for the council along with some pictures. She also addressed the council and further explained the letter and pictures. The council agreed to think about the issue and address it at a later date if needed.

Next on the agenda was the approval of the minutes from the October meeting. A motion to approve the regular meeting minutes was made by Councilman DeRudder, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilman Asbury made a motion to approve the claims including check #33479 to #33513. Also, electronic checks #-98263 to #-98261. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilman Taylor motioned to approve the payroll summary including check #33471 and #33475 to #33476. Also, electronic checks #-86403 to #-86373. Councilman Asbury seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

The Sand Creek Canal project award letter was the next on the agenda. Carbon County DES Coordinator Cyrina Allen was present to discuss the details of this potential project and answer any questions. She explained the grant funding that may be available to us after the engineering portion is complete. She also explained the in-kind match and that it could be labor, planning time, council time, etc that would count for our in-kind match. Discussion was had regarding grants that would be available after we have engineer plans. A motion to accept the grant was made by Councilman DeRudder, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – nay, Councilman DeRudder – aye and Councilman Asbury – nay, Mayor Shultz – aye.

The next item on the agenda was Resolution #242 regarding watering hours. Mayor Shultz read the resolution. Discussion was had regarding the hours and months of restriction. A motion to approve the resolution was made by Councilman Asbury, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next was discussion regarding properties located in town limits without a zoning designation. Clerk Sweet explained what properties are not currently zoned. Attorney Kuntz explained to the council how they may go about dealing with these properties. He also explained the relationship between planning and zoning. Attorney Kuntz explained that leaving them without a zoning designation is also an option and the property owner can ask for zoning when/if they want it zoned. Discussion was had regarding how to proceed with these properties.

Attorney Kuntz had nothing additional to report.

Judge Kraft presented his stats for the month of October. He also updated the council on his monthly report, he is now including warrant information on those reports. Reconciliation issue needs to be resolved by depositing \$300.48 into the court's accounts from the Town's general fund.

Library Director Zentner informed the council that she still needs a county library board representative.

Public Works Director Novakovich reported that the water tank project had been delayed due to lack of materials available but should be going soon.

Chief Mike Buechler presented the stats for the month of October.

Clerk Sweet had nothing to report.

Mayor and Town Council: They had nothing to report.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 8:35 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	9.00		
COMP HOURS (Comp Time Used)	24.75		455.58
HOL HOURS (Holiday Pay)	55.99		1,037.32
REG HOURS (Regular Time)	1,091.75		21,015.48
SICK HOURS (Sick Time)	44.62		714.96
VACA HOURS (Vacation Time Used)	24.75		467.83
GROSS PAY	23,691.17	0.00	
NET PAY	17,972.93	0.00	
NET PAY (CHECKS)	2,123.72		
NET PAY (DIRECT DEPOSIT)	15,849.21		
DENTAL	0.00	231.00	
FIT	1,036.75	0.00	
GROUP HEALTH	207.50	4,664.50	
LIFE INSURANCE	0.00	12.60	
MEDICARE	343.51	343.51	
P.E.R.S.	1,787.61	2,007.07	
SIT	874.00	0.00	
SOCIAL SECURITY	1,468.87	1,468.87	
UNEMPL. INSUR.	0.00	106.62	
VISION HEALTH	0.00	48.80	
WORKERS' COMP	0.00	632.45	
ALTANA FED CRED	2,289.80	0.00	
BANK OF BRIDGER	4,938.71	0.00	
FIRST INTERSTAT	311.95	0.00	
STOCKMAN BANK	2,040.22	0.00	
WELLS FARGO BAN	3,414.55	0.00	
WESTERN SECURIT	2,853.98	0.00	
FIT/SIT BASE	21,903.56	0.00	
MEDICARE BASE	23,691.17	0.00	
PERS BASE	22,627.89	0.00	
SOC SEC BASE	23,691.17	0.00	
UN BASE	23,691.17	0.00	
WC BASE	23,691.17	0.00	
Total		9,515.42	
Total Payroll Expense (Gross Pay + Employer Contributions):		33,206.59	

Check Summary

Payroll Checks Prev. Out.	\$8,628.86
Payroll Checks Issued	\$8,025.02
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$16,653.88
Electronic Checks	\$25,179.40

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
Deductions Accrued				

Social Security	2937.74		2937.74		212000
Medicare	687.02		687.02		212001
P.E.R.S.	3794.68		3794.68		212203
Unempl. Insur.	106.62	105.89		212.51	212202
Workers' Comp	632.45	626.74		1259.19	212201
FIT	1036.75		1036.75		212002
SIT	874.00		874.00		212200
DENTAL	231.00		264.00	-33.00	212502
LIFE INSURANCE	12.60		14.00	-1.40	212502
VISION HEALTH	48.80		55.30	-6.50	212502
GROUP HEALTH	4872.00		5568.00	-696.00	212502
Total Ded.	15233.66	732.63	15231.49	734.80	

**** Carried Forward column only correct if report run for current period.

Electronic Checks: -86372 to -86344

Checks: 33478 and 33514 to 33515

Date: 11/10/2021

Bridger City Court

User: BKRAFT

Time: 01:52 PM

End of Period Disbursement

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Disbursements on 11/10/2021 01:51 PM

Paid From	Payee	Account	Disbursement Number	Amount
100-01 Cash	City Treasurer	200-185 Criminal Conviction Surcharge 7467 MCA 3-1-318	1499	30.00
100-01 Cash	City Treasurer	200-210 Fines / Forfeitures - 7451	1494	2894.16
100-01 Cash	City Treasurer	200-250 Misdemeanor Surcharge - City	1495	60.00
100-01 Cash	City Treasurer	200-340 Technology Surcharge - 7458	1496	40.00
100-01 Cash	City Treasurer	200-380 Victim Witness Admin Fee	1497	1.00
100-01 Cash	City Treasurer	200-390 Victim Witness Surcharge - 7699-2	1498	24.00
			Subtotal:	3049.16
			Total:	3049.16

Bridger City Court

User: CU023

End of Period Disbursement Detail

Bank Account: Bank of Bridger - 110582
From 11/30/2021 to 11/30/2021
Total Only

Check Number: None

Date	Description	Case Number	Payer	Citation No.	Amount
Account 200-177 - Criminal Conviction Surcharge 7467 MCA 3-1-318					
				Account 200-177 Total:	\$20.00
Account 200-210 - Fines / Forfeitures - 1000 & 7451 (50/50 Split)					
				Account 200-210 Total:	\$1,928.33
Account 200-250 - Misdemeanor Surcharge					
				Account 200-250 Total:	\$45.00
Account 200-340 - Technology Surcharge - 7458					
				Account 200-340 Total:	\$20.00
Account 200-380 - Victim Witness Admin Fee					
				Account 200-380 Total:	\$3.00
Account 200-390 - Victim Witness Surcharge - 7699					
				Account 200-390 Total:	\$147.00
				Check Total:	\$ 2,163.33

Report Total: \$2,163.33

TOTAL: \$5212.49

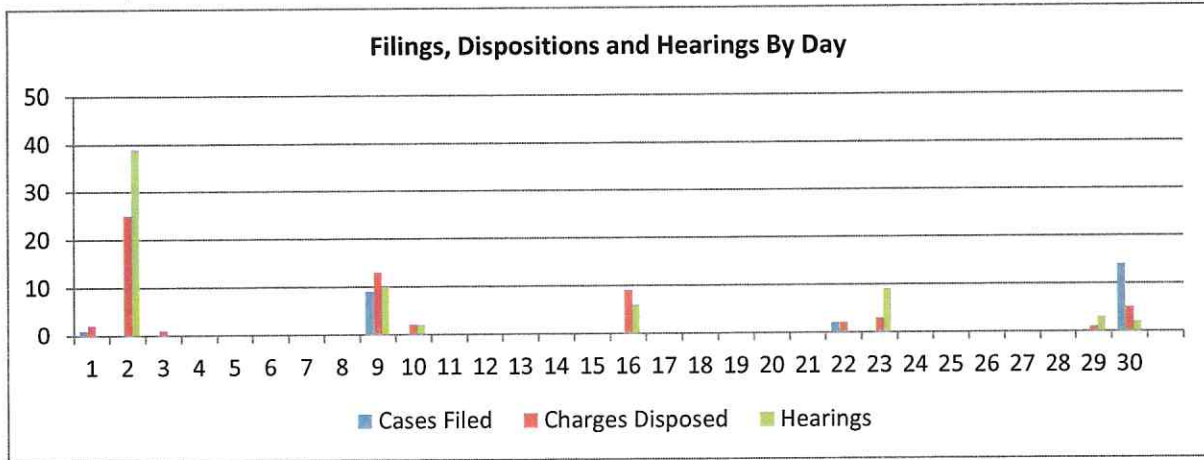
Bridger City Court November 2021 Summary Report

December 1, 2021

by Bert Kraft, Bridger City Judge

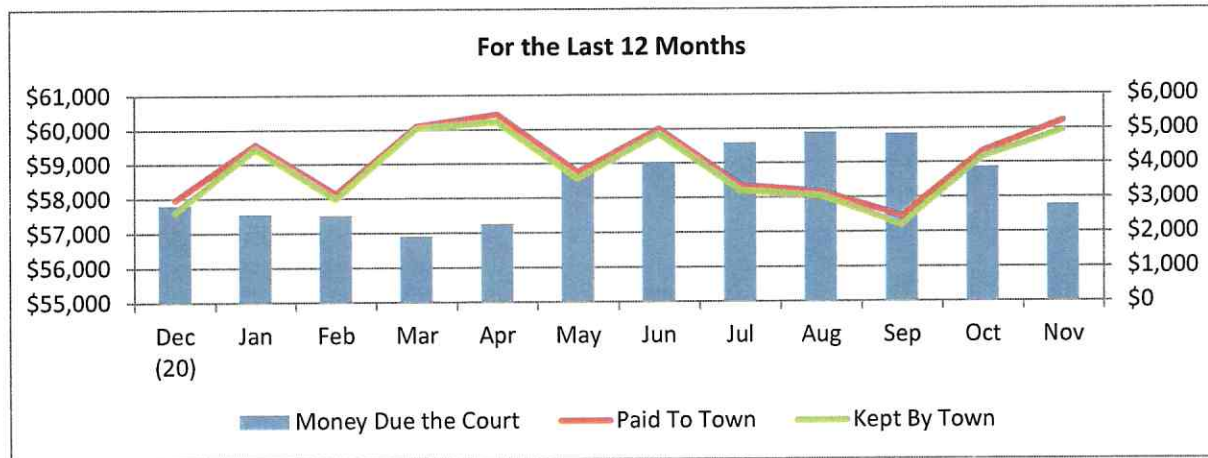
CW2: 89	H: 71	
P: 232	D: 190	W: 43

Activity



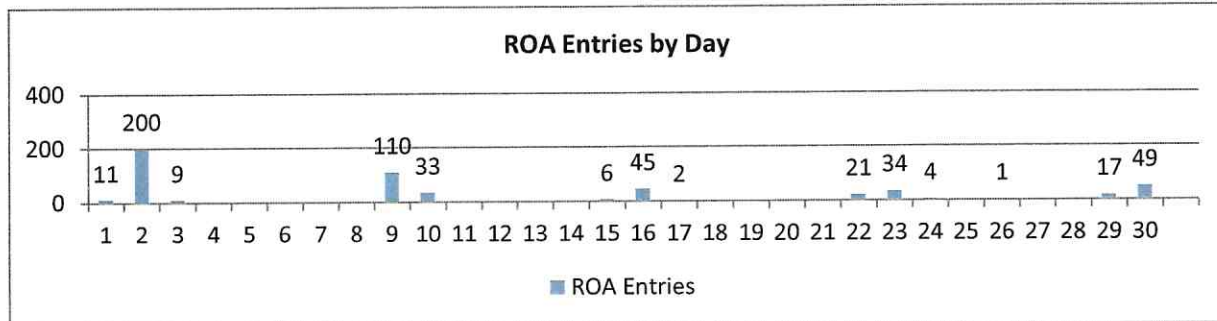
Financials

PAID: \$5,212.49 DUE: \$57,782.14 W: \$110,029.00



Docket

TOT: 542



Journal

Entry	Hours	105
11/1/2021 Office	8	
11/2/2021 Open Court	7	
11/3/2021 Compliance Court	8	
11/8/2021 Office	7	
11/9/2021 Town Council	1	
11/9/2021 Open Court	5	
11/10/2021 Compliance Court	8	
11/12/2021 Office	2	
11/15/2021 Office	7	
11/16/2021 Open Court	8	
11/17/2021 Compliance Court	8	
11/18/2021 Office	1	
11/22/2021 Office	7	
11/23/2021 Open Court	9	
11/24/2021 Compliance Court	2	
11/29/2021 Office	5	
11/29/2021 Case Research	3	
11/30/2021 Case Research	2	
11/30/2021 Open Court	7	

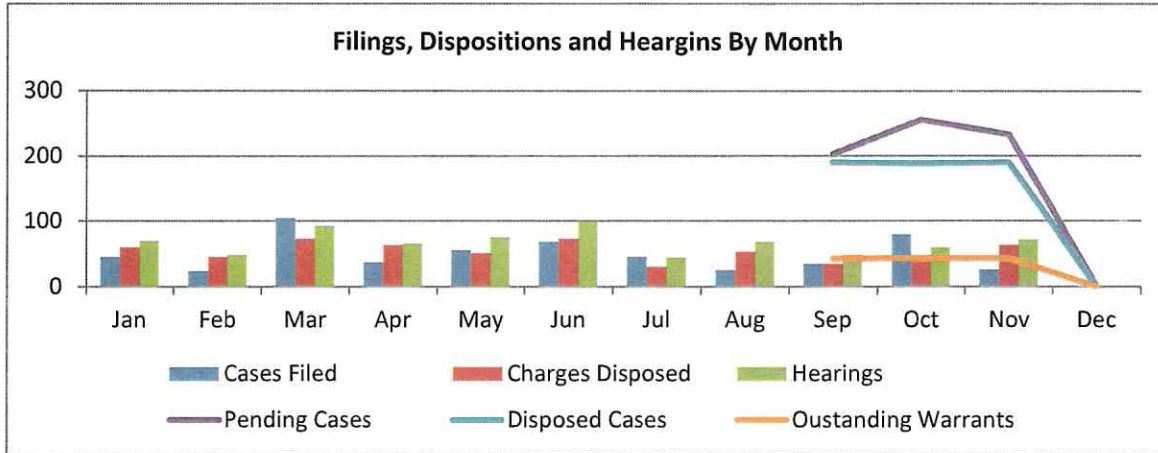
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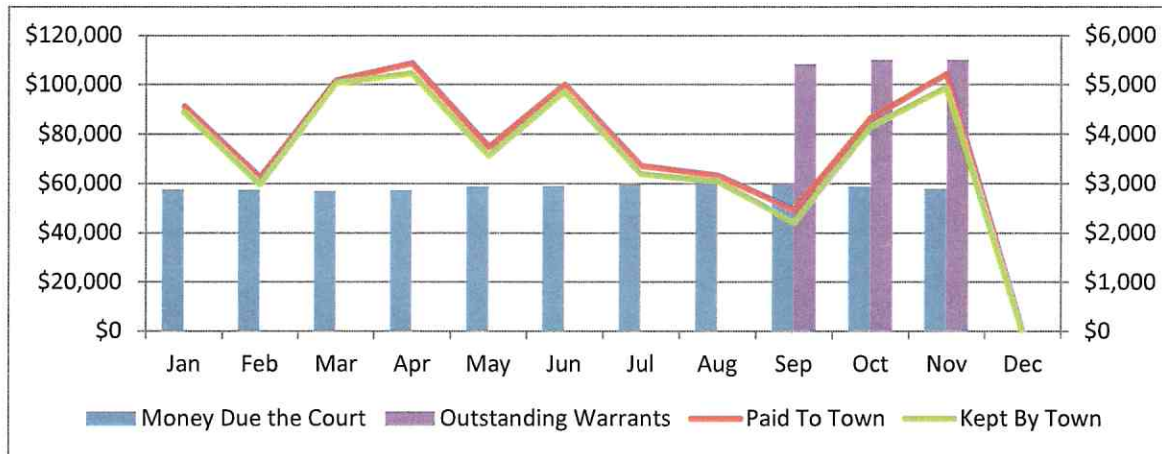
Activity

CW2: 1135 H: 737



Financials

PAID: \$45,424.62



Docket

TOT: 7062

