

**BRIDGER TOWN COUNCIL AGENDA**  
**MEETING TIME IS TUESDAY JULY 6, 2021 AT 7:00 PM,**  
**BRIDGER TOWN HALL, 108 S D STREET**

Tuesday, July 6, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 06-01-2021 Regular Meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SPECIAL EVENTS APPLICATION:

- Demolition Derby
- Seth & Micheal Memorial Tournament

APPOINT LIBRARY BOARD MEMBERS:

- Jim Havens
- Staci Pospisil

PUBLIC HEARING FOR 2020-2021 BUDGET AMENDMENT:

RESOLUTION #236: Wage Increase for Capped Employees

RESOLUTION #237: 2020-2021 Budget Amendment

FIRST READING OF ORDINANCE #2021-01: No Premises Taps

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

### **Conduct at Public Meetings**

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING  
HELD ON JUNE 1, 2021**

The June 1, 2021 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:00 pm. Council members present were Dustin Taylor, Shala Cullum (via phone), Mark DeRudder and Doug Asbury. Others present were Craig Lundvall, KC Hickock, Library Director Krystal Zentner, Attorney Ray Kuntz, Police Chief Mike Buechler, Public Works Director Randy Novakovich and Clerk Kirstin Sweet.

The first item on the agenda was public comment. It was brought up that the Jim Bridger Days Derby and Truck Pulls failed to turn in an application for their special event. Clerk Sweet informed the council that she had spoken with the coordinators of those events and that they will be on the agenda for July. At that time the council can choose to waive the “2 meetings before the event” rule to allow the event on shorter notice.

Next on the agenda was the approval of the minutes from the May 4, 2021 regular meeting, the May 4 public hearing and the May 11 public hearing for a change of use application. Councilman DeRudder motioned to approve all three sets of minutes. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilman Asbury made a motion to approve the claims including check #33193 to #33228. Also, electronic checks #-98286 to #-98283. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Councilman Taylor

Next on the agenda was the Payroll Summary. Councilman DeRudder motioned to approve the payroll summary including check #33189 to #33192. Also, electronic checks #-86599 to #-86569. Councilman Asbury seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

The next item on the agenda was special events applications. There were two applications. The first was for Bridger Youth Rodeo for a rodeo on July 10, 2021. Mayor Shultz read the application. A motion to approve the application was made by Councilman Asbury, seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. The second application was from the Jim Bridger Days Committee for the annual celebration on July 16-18, 2021. Mayor Shultz read the application. A motion to approve the application was made by Councilman Taylor, seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item was the change of use application that was presented at the May 11, 2021 public hearing. Attorney Kuntz and Clerk Sweet explained how the process has been reviewed and the changes they suggest be put in place going forward. The first application will not be considered appropriate and the property owners will be contacted and advised of the changes to the process.

The next item on the agenda was Resolution #234 which was a resolution to finalize the Town’s rate increases and changes. Mayor Shultz read the resolution. Councilwoman Cullum made a motion to approve the resolution. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was Resolution #235 to call for an election. Mayor Shultz read the resolution. Councilman DeRudder made a motion to approve the resolution. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Kuntz updated the council

Judge Kraft was not present and had not left stats for review.

Library Director Zentner updated the council on the library board positions that will need to be appointed or re-appointed at the July meeting.

Public Works Director Novakovich updated the council on summer help and the swimming pool.

Chief Buechler presented his stats for the month of May.

Clerk Sweet had nothing to report.

Mayor and Town Council: Councilman DeRudder asked about the draft noise ordinance. Attorney Kuntz is working on it and will present it at a later meeting.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:34 pm.

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Clifford Shultz, Mayor

ATTEST:

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Kirstin Sweet, Town Clerk

**TOWN OF BRIDGER  
SPECIAL EVENTS APPLICATION**

**Name/ Purpose of Special Event:** Seth + Micheal Memorial Softball

**Area Proposed for Special Event:** Tournament  
Bridger Baseball Complex

**Date and Duration of Special Event:** August 20-22, 2021

**Number of People Anticipated to Attend:** approx 150

Please check the requirements applicable to your special event:

**Street/Alley Closure Requested.** (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

**Security Needed.** (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

**Trash Removal.**

**Number of Restrooms/Latrines needed** \_\_\_\_\_.

**Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed:** \_\_\_\_\_

**Waiver of Open Alcohol Prohibition Requested.** only at baseball fields

**Proof of Insurance Provided.** (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

**Refundable Clean-up Deposit Paid in the Amount of** \_\_\_\_\_.

**Deadline for Filing.** The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

6-9-2021  
Date

Deborah Lay, President  
Signature of Applicant Bridger Baseball Club

Address: 301 West Park  
Bridger, MT 59014

Phone #: 406-208-9185

**TOWN OF BRIDGER  
SPECIAL EVENTS APPLICATION**

**Name/ Purpose of Special Event:** Truck Pulls & Demolition Derby  
**Area Proposed for Special Event:** Rodeo Grounds  
**Date and Duration of Special Event:** July 16<sup>th</sup> & 17<sup>th</sup> Jim Bridger Days  
**Number of People Anticipated to Attend:** 1000

Please check the requirements applicable to your special event:

**Street/Alley Closure Requested.** (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

**Security Needed.** (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

**Trash Removal.** 3 large dumpsters for grand stands 1 for Backarea

**Number of Restrooms/Latrines needed** 8. (6 for grand stands 2 for back area)

**Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed:** Dry Creek July 16<sup>th</sup> & Bucky July 17<sup>th</sup> - Grand Stands

**Waiver of Open Alcohol Prohibition Requested.**

**Proof of Insurance Provided.** (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

**Refundable Clean-up Deposit Paid in the Amount of** \_\_\_\_\_.

**Deadline for Filing.** The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

6/1/21  
Date

Crystal Schuber  
Signature of Applicant

Address: 95 Pfeifer Rd Bridger

Phone #: 591-0752 Crystal Schuber  
698-8205 Daran Shaffer

**RESOLUTION NO. 236**

**A RESOLUTION TO INCREASE THE CAPPED EMPLOYEE WAGES FOR FISCAL YEAR 2021-2022**

**WHEREAS**, the Town Council of the Town of Bridger, Montana, has decided that certain employees who, under Resolution #200 are subject to discretion of the Town Council for any pay increase, should have an increase in pay;

**WHEREAS**, Michael Buechler, Laura Gary, Diane Goldsberry, Melva Lightburn and Codi Peters are all considered “capped” under Resolution #200;

**WHEREAS**, the Town of Bridger desires to authorize a wage increase of 2% of current pay rate;

**WHEREAS**, the Town of Bridger desires to make this pay increase effective July 1, 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Bridger, Montana that above listed employees will have the pay increase listed above added to their current wage starting July 1, 2021.

**DULY** passed and adopted at the Regular Meeting of the Bridger Town Council this 6<sup>th</sup> day of July 2021. This Resolution shall become effective immediately upon passage.

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Clifford Shultz, Mayor

**ATTEST:**

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Kirstin Sweet, Town Clerk / Treasurer

**RESOLUTION NO. 237**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BRIDGER, MONTANA TO APPROVE AN AMENDMENT TO THE MUNICIPAL BUDGET FOR THE 2020-2021 FISCAL YEAR**

**WHEREAS**, the Town Council of the Town of Bridger, Montana, has prepared a budget amendment for the fiscal year 2020-2021 and has given notice permitting all taxpayers to appear and be heard for or against any part of said budget amendment.

**WHEREAS**, the Town of Bridger received COVID-19 reimbursement monies for the police department wages and ambulance stipends.

**WHEREAS**, the Town of Bridger originally budgeted some of the COVID-19 monies to be used for street repair and had not budgeted for ambulance reimbursement at all.

**WHEREAS**, the Town of Bridger has since learned that the COVID-19 monies cannot be used for street repair. The monies need to be spent within the account for which it was originally reimbursed.

**WHEREAS**, the Town of Bridger will increase/decrease the budget for Fund #1000 as follows:

<u>Original Expenditure Appropriation</u>		<u>New Expenditure Appropriation</u>	
420100	\$299,356.00	420100	\$343,036.00
420700	\$ 3,034.00	420700	\$ 9,354.00
430200	\$108,959.00	430200	\$ 58,959.00

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Bridger, Montana that the fiscal year 2020-2021 Municipal Budget Amendment is approved and adopted as set forth above.

**DULY** passed and adopted at the Regular Meeting of the Bridger Town Council this 7<sup>th</sup> day of July 2021. This Resolution shall become effective immediately upon passage.

\_\_\_\_\_  
Clifford Shultz, Mayor

**ATTEST:**

\_\_\_\_\_  
Kirstin Sweet, Town Clerk / Treasurer



**ORDINANCE NO. 2021-01**

**AN ORDINANCE AMENDING BRIDGER CODE TO ADD CHAPTER 13.04.150 “No premises taps.”**

**WHEREAS**, the Town of Bridger has previously allowed property within the Town which do not have structures on them to be connected to the water mains of the Town (such connections having been historically referred to as “no premises taps”) and have not previously charged infrastructure fees for such connections after services are shut off water, and

**WHEREAS**, the Bridger Town Council desires to continue allow the installation of no premises taps, and,

**WHEREAS**, the Bridger Town Council desires to require that all no premises taps be subject to, and pay, fees and charges, including infrastructure fees, as set forth in the schedule of fees on file with the Town Clerk,

**NOW THEREFORE BE IT RESOLVED** by the Bridger Town Council, that Bridger Code Chapter 13.04.150 “No premises taps” is hereby enacted as follows:

Chapter 13.04 Waterworks

13.04.150 No premises taps.

All properties, including vacant property, with a connection to the water mains, including properties with inactive connections, shall be subject to, and pay, fees and charges, including infrastructure fees, as set forth in the schedule of fees on file with the Town Clerk. Properties that currently have an inactive tap are subject to infrastructure fees whether or not the tap is activated.

This ordinance shall be in full force and effect 30 days from and after passage and approval.

**FIRST passed and approved** by the Council of the Town of Bridger, Montana this 6<sup>th</sup> day of July 2021.

Attested to by:

\_\_\_\_\_  
Clifford Shultz, Mayor

\_\_\_\_\_  
Kirstin Sweet, Town Clerk / Treasurer

**PASSED AND APPROVED** on second reading this \_\_\_\_ day of \_\_\_\_\_ 2021.

Attested to by:

\_\_\_\_\_  
Clifford Shultz, Mayor

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Kirstin Sweet, Town Clerk / Treasurer