

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY JUNE 1, 2021 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, June 1, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 05-04-2021 Public Hearing
- 05-04-2021 Regular Meeting
- 05-11-2021 Public Hearing

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SPECIAL EVENTS APPLICATION:

- Bridger Youth Rodeo
- Jim Bridger Days

CHANGE OF USE APPLICATION:

- James & Cheryl Majerus

RESOLUTION #234: Resolution to Increase Rates

RESOLUTION #235: Resolution to Call for an Election

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A PUBLIC HEARING
HELD ON MAY 4, 2021**

The May 4, 2021 public hearing of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited. The meeting was brought to order by Mayor Shultz at 6:35 pm. Council members present were Shala Cullum, Dustin Taylor, Mark DeRudder and Doug Asbury. Others present were Judge Bert Kraft, Attorney Ray Kuntz and Clerk Kirstin Sweet.

Mayor Shultz asked for public comment on the utility rate increases/changes. There was no person present to comment so the council waited for 10 minutes to allow time for someone to show up.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 6:45 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON MAY 4, 2021**

The May 4, 2021 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:00 pm. Council members present were Dustin Taylor, Shala Cullum, Mark DeRudder and Doug Asbury. Others present were Library Director Krystal Zentner, Judge Bert Kraft, Attorney Ray Kuntz, Sargent Codi Peters, Public Works Director Randy Novakovich and Clerk Kirstin Sweet.

The first item on the agenda was public comment. Councilwoman Cullum asked that we consider a noise ordinance. Attorney Kuntz will work on an ordinance to present to the council.

Next on the agenda was the approval of the minutes from the April 6, 2021 regular meeting. Councilwoman Cullum motioned to approve the minutes, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilman DeRudder made a motion to approve the claims including check #33155 to #33188. Also, electronic checks #-98291 to #-98287. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilwoman Cullum motioned to approve the payroll summary including check #33117 and #33152 to #33154. Also, electronic checks #-86644 to #-86600. Councilman DeRudder seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

The next item on the agenda was Resolution #233 regarding surplus property. Mayor Shultz read the resolution. Councilman Asbury made a motion to approve the resolution. The motion was seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Kuntz updated the council on the Hardin v. Town of Bridger as well as a proposed ordinance regarding no premises taps. Discussion was had regarding the specifics of the ordinance and changes that need to be made. Attorney Kuntz will revise the ordinance.

Judge Kraft presented the stats for April as well an update from the legislative session and how it may affect the Bridger City Court.

Library Director Zentner reminded the council that the Carbon County Library Board still has a position open and we need to find someone to fill it.

Public Works Director Novakovich updated the council on the new pump for Well #3 and the progress being made at the swimming pool.

Chief Buechler was not present but left his stats for the month of April. Sargent Peters gave a brief update.

Clerk Sweet had nothing to report.

Mayor and Town Council: Free Food Delivery will be on May 11 at 2:00 pm.

There being no further business Councilman Asbury motioned to adjourn. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:47 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

**BRIDGER TOWN COUNCIL MINUTES FOR A PUBLIC HEARING
HELD ON MAY 11, 2021**

The May 11, 2021 public hearing of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was brought to order by Mayor Shultz at 7:02 pm. Council members present were Dustin Taylor, Shala Cullum and Mark DeRudder. Others present were James and Cheryl Majerus, Craig Lundvall, KC Hickock, Bert and Amy Kraft, Jackie Taylor, Doug VanValkenburgh, Daniel Owen and Clerk Kirstin Sweet.

Mayor Shultz reviewed the change of use application submitted for Bridger Tracts Lot 2 Block P otherwise known as 418 E Carbon Ave. Clerk Sweet explained the difference between Residential A and Residential B. James “Jim” Majerus explained his plans for the property. Mayor Shultz asked for public comment. KC Hickock asked several questions regarding the potential structure that may be placed on the property and Mr. Majerus answered. Amy Kraft expressed her concerns regarding the change. Bert Kraft made comments regarding the validity of the application as he believes that “landowner” refers to 2 signatures if the land is jointly owned. (The application allowed for one signature for each property regardless of joint or single ownership.) Jackie Taylor asked questions regarding subsequent owners of surrounding properties. Mayor Shultz addressed her concern. Craig Lundvall presented material to the council which included a written statement by him. The statement was not read aloud. Mr. Lundvall also expressed concerns to the council regarding the change of the property and how this would affect surrounding properties and the precedent it would set for this type of change in zoning. Cheryl Majerus asked Mr. Lundvall if any tenants have caused problems to date. Mr. Lundvall stated “no.” Doug VanValkenburgh stated he wanted to see this type of housing but would like to see it in the proper area. Mr. Hickock commented again in regard to zoning being for a reason and that Residential A should stay Residential A. Mrs. Kraft commented again reading not wanting rental housing next to them. Mayor Shultz called for any other public comment. No other comment was offered. Mayor Shultz suggested that the Town Attorney Kuntz look at the application to determine its validity and advise the council at the next meeting.

A motion to table the decision was made by Councilwoman Cullum, seconded by Councilman DeRudder.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye and Councilman DeRudder. Meeting adjourned at 7:46 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	37.13		
COMP HOURS (Comp Time Used)	11.00		211.28
REG HOURS (Regular Time)	1,364.50		23,772.72
SICK HOURS (Sick Time)	35.75		722.01
VACA HOURS (Vacation Time Used)	62.50		1,260.32
GROSS PAY	25,966.33	0.00	
NET PAY	19,771.77	0.00	
NET PAY (CHECKS)	1,982.21		
NET PAY (DIRECT DEPOSIT)	17,789.56		
DENTAL	0.00	356.00	
FIT	991.94	0.00	
GROUP HEALTH	370.00	7,173.00	
LIFE INSURANCE	0.00	16.80	
MEDICARE	376.54	376.54	
P.E.R.S.	1,893.17	2,101.71	
SIT	953.00	0.00	
SOCIAL SECURITY	1,609.91	1,609.91	
UNEMPL. INSUR.	0.00	116.85	
VISION HEALTH	0.00	76.65	
WORKERS' COMP	0.00	725.78	
ALTANA FED CRED	2,626.40	0.00	
BANK OF BRIDGER	3,215.93	0.00	
FIRST INTERSTAT	221.08	0.00	
STOCKMAN BANK	1,916.38	0.00	
USAA	1,589.44	0.00	
WELLS FARGO BAN	3,072.29	0.00	
WELLS FARGO CO	583.86	0.00	
WESTERN SECURIT	2,642.96	0.00	
YELLOWSTONE BNK	1,921.22	0.00	
FIT/SIT BASE	24,073.16	0.00	
MEDICARE BASE	25,966.33	0.00	
PERS BASE	23,964.42	0.00	
SOC SEC BASE	25,966.33	0.00	
UN BASE	25,966.33	0.00	
WC BASE	25,966.33	0.00	

Total 12,553.24
Total Payroll Expense (Gross Pay + Employer Contributions): 38,519.57

Check Summary

Payroll Checks Prev. Out.	\$1,023.33
Payroll Checks Issued	\$9,974.66
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$10,997.99
Electronic Checks	\$27,702.28

Carried Forward Deduction Difference Liab Account

Deductions Accrued		From Previous Month	Checks Issued		
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Social Security	3219.82		3219.82		212000
Medicare	753.08		753.08		212001
P.E.R.S.	3994.88		3994.88		212203
Unempl. Insur.	116.85	168.24		285.09	212202
Workers' Comp	725.78	1019.97		1745.75	212201
FIT	991.94		991.94		212002
SIT	953.00		953.00		212200
DENTAL	356.00		356.00		212502
LIFE INSURANCE	16.80		16.80		212502
VISION HEALTH	76.65		76.65		212502
GROUP HEALTH	7543.00		7543.00		212502
Total Ded.	18747.80	1188.21	17905.17	2030.84	

**** Carried Forward column only correct if report run for current period.

Checks: 33189 to 33192

Electronic Checks: -86599 to -86569

**TOWN OF BRIDGER
SPECIAL EVENTS APPLICATION**

Name/ Purpose of Special Event: Bridger youth Rodeo

Area Proposed for Special Event: Bridger Rodeo Grounds

Date and Duration of Special Event: July 10, 2021

Number of People Anticipated to Attend: approx 200

Please check the requirements applicable to your special event:

Street/Alley Closure Requested. (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

Security Needed. (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

Trash Removal.

Number of Restrooms/Latrines needed 2.

Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed: _____

Waiver of Open Alcohol Prohibition Requested.

Proof of Insurance Provided. (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

Refundable Clean-up Deposit Paid in the Amount of _____.

Deadline for Filing. The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

05-20-2021
Date

Kristin Sweet
Signature of Applicant

Address: PO Box 509
Bridger, MT 59014

Phone #: 406-698-0249

**TOWN OF BRIDGER
SPECIAL EVENTS APPLICATION**

Name/ Purpose of Special Event: Jim Bridger Days - Town Celebration - Fireworks, Street Dances, Parade, Vendors

Area Proposed for Special Event: Pool Park, Baseball fields, etc.

Date and Duration of Special Event: July 16th and 17th, 2021

Number of People Anticipated to Attend: unknown

Please check the requirements applicable to your special event:

Street/Alley Closure Requested. (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event)

Security Needed. (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

Trash Removal.

Number of Restrooms/Latrines needed _____.

Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed: Street Dances at Pool Park - Dry Creek Saloon will be serving/selling.

Waiver of Open Alcohol Prohibition Requested.

Proof of Insurance Provided. (In the event that alcohol, fireworks or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

Refundable Clean-up Deposit Paid in the Amount of _____.

Deadline for Filing. The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

05/24/2021

Date

Valerie Williams

Signature of Applicant

Address: 101 South Main
Bridger MT 59014

Phone #: 406-662-3388

RESOLUTION NO. 234

RESOLUTION OF THE TOWN OF BRIDGER, MONTANA TO INCREASE RATES FOR THE USERS OF THE TOWN'S SERVICES

WHEREAS, under section 69-7-101, Montana Code Annotated, the Town has the power and authority to regulate, establish, and change, as it considers proper rates, charges, and classifications imposed for utility services to its inhabitants and other persons served by the municipal systems. Rates, charges, and classifications must be reasonable and just; and

WHEREAS, it will be necessary for the Town to collect sufficient revenues to pay the costs associated with upgrading and the operation and maintenance of the System; and

WHEREAS, pursuant to Section 69-7-111, Montana Code Annotated, the Council ordered a public hearing on May 4, 2021, prior to the passage or enactment of an ordinance or resolution imposing, establishing, changing or increasing rates, fees, or charges for services or facilities.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bridger as follows:

Section 1. Increase Water User Charges. It is the intent of the Town to implement rate increases for users of the System, as set forth herein.

1.01 Current Rates.

Residential and Business Collection Charges are as follows:

- Water Hook-up Fee: \$500.00
- Flat rate of \$33.86 per month with the following exceptions:
 - Separate Apartment Buildings: \$33.86 per building per month
 - Multi-Level Apartment Buildings: \$33.86 per floor per month
 - Out of Town Resident Water: \$33.86 plus 12% (\$37.92) per month
 - No-Premises Water: \$27.32 per month
 - Infrastructure Fee: \$10.20

1.02 New Rate with the Increase. The Town will increase its Flat Rate Charge 2% as follows:

- Water Hook-up Fee: \$500.00
- Flat rate of \$34.53 per month with the following exceptions:
 - Separate Apartment Buildings: \$34.53 per building per month
 - Multi-Level Apartment Buildings: \$34.53 per floor per month
 - Out of Town Resident Water: \$34.53 plus 12% (\$38.67) per month
 - No-Premises Water: \$34.53 per month
 - Infrastructure Fee: \$10.40

Section 2. Increase Sewer User Charges. The Town will implement rate increases for users of the System, as set forth herein.

2.01 Current Rates.

Residential and Business collections are as follows:

- Sewer Hook-up Fee: \$400.00
- Flat Rates:
 - \$17.14
 - \$25.25
 - \$25.47
 - \$27.82
 - \$31.67
 - \$32.02
 - \$33.75
 - \$36.31
 - \$36.36
 - \$37.16
 - \$44.21
 - \$44.24
 - \$44.96
 - \$49.45
 - \$49.58
 - \$62.47
 - \$77.30
 - \$112.61
 - Infrastructure Fee: \$10.40

2.02 New Rate with the Increase. The Town will increase its Flat Rate Charges 2% as follows:

Residential and Business collections are as follows:

- Sewer Hook-up Fee: \$400.00
- Flat Rates:
 - \$17.48
 - \$25.75
 - \$25.97
 - \$28.37
 - \$32.30
 - \$32.66
 - \$34.42
 - \$37.03

- \$37.08
- \$37.90
- \$45.09
- \$45.12
- \$45.85
- \$50.43
- \$50.57
- \$63.71
- \$78.84
- \$114.86
- Infrastructure Fee: \$10.40

Section 3. Increase Garbage User Charges. The Town will implement rate increases for users of the System, as set forth herein.

3.01 Current Rates.

Residential and Business Collection Charges are as follows:

- 96-gallon cart: \$17.69
- 2-yard dumpster: \$46.64
- 3-yard dumpster: \$70.02
- 4-yard dumpster: \$93.35
- 6-yard dumpster: \$140.03
- 8-yard dumpster: \$186.69

3.02 Rates with the Increase. The Town will increase its Flat Rate Charge 2% for 96-gallon carts and 10% for dumpsters as follows:

Residential and Business Collection Charges are as follows:

- 96-gallon cart: \$18.04
- 2-yard dumpster: \$51.30
- 3-yard dumpster: \$77.02
- 4-yard dumpster: \$102.68
- 6-yard dumpster: \$154.03
- 8-yard dumpster: \$205.35

Section 4. Amendment/Increase/Decrease the Table of Fees. The Town will amend, increase and in some cases decrease the rates for other Town services, as set forth herein.

4.01 Current Rates.

Notary Service	\$10.00
Weeds Violation 8.16.030	\$50.00 per hour; one (1) hour minimum
Water Turn on Fee	\$20.00
Water Late Fee	\$15.00
Water Restoration Fee	\$50.00
Excavation Permit Fee	\$1000 (30-day limit for completion)
Campground Nightly Rate	\$20.00
Bulk Water – Commercial or Locations outside the Bridger School District	\$0.02 per gallon
Bulk Water – Locations inside the Bridger School District	\$0.0104 per gallon

4.02 New Rates with the Changes. The Town proposes the following changes:

Notary Service	Free
Weeds Violation 8.16.030	\$50.00 per hour; one (1) hour minimum
Water Turn on Fee	\$20.00
Water Late Fee	\$7.50
Water Restoration Fee	\$50.00
Sewer Late Fee	\$7.50
Excavation Permit Fee	\$1000.00 (30-day limit for completion)
Campground Nightly Rate	\$20.00
Bulk Water – Commercial or Locations outside the Bridger School District	\$0.02 per gallon
Bulk Water – Locations inside the Bridger School District	\$0.0104 per gallon

DULY passed and adopted at the Regular Meeting of the Bridger Town council this 1st day of June 2021. This Resolution shall become effective immediately upon passage.

ATTEST:

Clifford Shultz, Mayor

Kirstin Sweet, Town Clerk / Treasurer

RESOLUTION NO. 235

A RESOLUTION REQUESTING A MAIL BALLOT ELECTION FOR THE TOWN OF BRIDGER 2021 PRIMARY AND GENERAL ELECTIONS.

WHEREAS, § 13-19-202, MCA, allows the Town of Bridger to request that the election administrator conduct an election by use of mail ballots; and

WHEREAS, the Town of Bridger may hold a primary election on September 14, 2021, if needed, and will conduct a general election on November 2, 2021; and

WHEREAS, it appears that a mail ballot election will be economically and administratively feasible to conduct; and

WHEREAS, the Town of Bridger desires the ballots be mailed as close to the last legally required date as possible.

NOW THEREFORE BE IT RESOLVED, The Town of Bridger calls for use of mail ballots to conduct the Town's primary election, if held, on September 14, 2021, and its general election on November 2, 2021, for the following municipal officer positions: two positions for council, each a four (4) year term and one position for Mayor, a two (2) year term.

DULY passed and adopted at a regular meeting of the Bridger Town Council this 1st day of June 2021. This Resolution shall become effective immediately upon passage.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk / Treasurer