

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY MAY 4, 2021 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, May 4, 2021

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING: 04-06-2021 meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

RESOLUTION #233: Surplus Property

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON APRIL 6, 2021**

The April 6, 2021 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:02 pm. Council members present were Dustin Taylor, Shala Cullum, Mark DeRudder and Doug Asbury. Others present were Library Director Krystal Zentner, Judge Bert Kraft, Attorney Ray Kuntz, Public Works Director Randy Novakovich, Police Chief Mike Buechler and Clerk Kirstin Sweet.

The next item on the agenda was public comment. No public comment.

Next on the agenda was the approval of the minutes from the March 9, 2021 regular meeting. Councilwoman Cullum motioned to approve the minutes, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilwoman Cullum made a motion to approve the claims including check #33119 to #33151. Also, electronic checks #-98298 to #-98292. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilwoman Cullum motioned to approve the payroll summary including check #33076 and #33111 to #33116. Also, electronic checks #-86678 to #-86645. Councilman Asbury seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

The next item on the agenda was a special events application. The application was from Joann and Curt Peters for an anniversary party. A motion to approve the application was made by Councilman Taylor, seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item on the agenda was a lease agreement. The lease is for indoor and outdoor space at the factory building for Carbon Equipment Repair. A motion to approve the lease was made by Councilman Asbury, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item on the agenda was Resolution #232 Intention to Increase Rates for the Users of Town Services. Mayor Shultz reviewed the resolution. Councilwoman Cullum made a motion to approve the resolution. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Kuntz reported that he is working on the no premises ordinance change.

Judge Kraft presented the stats for March.

Library Director Zentner had nothing to report.

Public Works Director Novakovich updated the council on projects that are ongoing.

Chief Buechler presented his stats for the month of March.

Clerk Sweet updated the council on the American Rescue Plan and what it means for the Town as well as the upcoming audit.

Mayor and Town Council: Councilwoman Cullum updated everyone on the next free food delivery.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:51 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	80.26		
COMP HOURS (Comp Time Used)	36.00		511.44
HOL HOURS (Holiday Pay)	8.00		128.00
REG HOURS (Regular Time)	1,837.75		33,326.85
SICK HOURS (Sick Time)	46.50		1,007.29
VACA HOURS (Vacation Time Used)	123.50		2,414.34
GROSS PAY	37,387.92	0.00	
NET PAY	28,501.54	0.00	
NET PAY (CHECKS)	2,994.99		
NET PAY (DIRECT DEPOSIT)	25,506.55		
DENTAL	0.00	356.00	
FIT	1,446.03	0.00	
GROUP HEALTH	370.00	7,173.00	
LIFE INSURANCE	0.00	16.80	
MEDICARE	542.15	542.15	
P.E.R.S.	2,841.14	3,154.11	
SIT	1,369.00	0.00	
SOCIAL SECURITY	2,318.06	2,318.06	
UNEMPL. INSUR.	0.00	168.24	
VISION HEALTH	0.00	76.65	
WORKERS' COMP	0.00	1,019.97	
ALTANA FED CRED	3,786.35	0.00	
BANK OF BRIDGER	4,311.97	0.00	
FIRST INTERSTAT	415.61	0.00	
STOCKMAN BANK	2,966.18	0.00	
USAA	2,446.66	0.00	
WELLS FARGO BAN	4,686.01	0.00	
WESTERN SECURIT	4,001.94	0.00	
YELLOWSTONE BNK	2,891.83	0.00	
FIT/SIT BASE	34,546.78	0.00	
MEDICARE BASE	37,387.92	0.00	
PERS BASE	35,964.31	0.00	
SOC SEC BASE	37,387.92	0.00	
UN BASE	37,387.92	0.00	
WC BASE	37,387.92	0.00	

Total 14,824.98
Total Payroll Expense (Gross Pay + Employer Contributions): 52,212.90

Check Summary

Payroll Checks Prev. Out.	\$6.41
Payroll Checks Issued	\$10,987.44
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$10,993.85
Electronic Checks	\$40,037.25

Carried Forward Deduction Difference Liab Account

Deductions Accrued		From Previous Month	Checks Issued		
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Social Security	4636.12		4636.12		212000
Medicare	1084.30		1084.30		212001
P.E.R.S.	5995.25		5995.25		212203
Unempl. Insur.	168.24	55.77		224.01	212202
Workers' Comp	1019.97	339.42		1359.39	212201
FIT	1446.03		1446.03		212002
SIT	1369.00		1369.00		212200
DENTAL	356.00		356.00		212502
LIFE INSURANCE	16.80		16.80		212502
VISION HEALTH	76.65		76.65		212502
GROUP HEALTH	7543.00		7543.00		212502
Total Ded.	23711.36	395.19	22523.15	1583.40	

**** Carried Forward column only correct if report run for current period.

Checks: 33117 and 33152 to 33154

Electronic Checks: -86644 to -86600

RESOLUTION NO. 233

A RESOLUTION TO DECLARE CERTAIN PROPERTY SURPLUS AND AUTHORIZE DISPOSAL.

WHEREAS, the Town of Bridger possesses certain property that is no longer necessary for the conduct of Town business; and

WHEREAS, the Town desires to dispose of this property according to the mechanisms provided by section 7-8-4201 of the Montana Code Annotated; and

WHEREAS, the Town wishes to make public for the purpose of disposal after providing appropriate public notice the attached equipment list.

NOW THEREFORE BE IT RESOLVED, the Bridger Town Council hereby declares the property listed below as surplus and hereby authorizes the Public Works Director to dispose of the property through sale, auction or other appropriate means.

DULY passed and adopted at a regular meeting of the Bridger Town Council this 4th day of May 2021. This Resolution shall become effective immediately upon passage.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk / Treasurer

Surplus Equipment List

1. 2010 Dodge Charger VIN 2B3AA4CTOAH228612

Paid From	Payee	Account	Disbursement	
			Number	Amount
100-01 Cash	City Treasurer	200-185 Criminal Conviction Surcharge 7467 MCA 3-1-318	1454	60.00
100-01 Cash	City Treasurer	200-210 Fines / Forfeitures - 7451	1449	5134.00
100-01 Cash	City Treasurer	200-250 Misdemeanor Surcharge - City	1450	90.00
100-01 Cash	City Treasurer	200-340 Technology Surcharge - 7458	1451	50.00
100-01 Cash	City Treasurer	200-380 Victim Witness Admin Fee	1452	2.00
100-01 Cash	City Treasurer	200-390 Victim Witness Surcharge - 7699-2	1453	98.00
			Subtotal:	5434.00
			Total:	5434.00