

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY JUNE 2, 2020 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, June 2, 2020

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING: 05-05-2020 meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Carbon County Conservation District
- Hazard Mitigation Planning Committee

SPECIAL EVENTS APPLICATION:

- Jim Bridger Days Committee

APPOINT ATTORNEY: Ray Kuntz

DISCUSS CAPPED EMPLOYEE RAISES FOR JULY 1, 2020:

RESOLUTION #226: Special Gas Tax money

TOWN ATTORNEY:

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Tim Goldsberry

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR: Cliff Shultz

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON MAY 5, 2020**

The May 5, 2020 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:00 pm. Council members present were Dustin Taylor, Shala Cullum via phone, Mark DeRudder and Doug Asbury. Others present were Matt Boggio, Gordon Serrine, Judge Bert Kraft, Chief Mike Buechler, Assistant Public Works Director Randy Novakovich and Clerk Kirstin Sweet.

The next item on the agenda was public comment. No public comment.

Next on the agenda was the approval of the minutes from the March 3, 2020 meeting. Councilmen DeRudder, Councilmen Asbury motioned to approve the minutes, seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. We had claims from March to approve as well as April due to the April meeting being cancelled. The department heads answered questions regarding the claims. Councilman Taylor made a motion to approve the March claims including check #32359 to #32549 and #32551 to #32569 and void check #32550. Also, electronic checks #-98359 to #-98353. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Councilman DeRudder motioned to approve the April claims with check numbers #32577 to #32604. Also, electronic check numbers #-98352 to #-98348. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summaries for March and April. Councilman Asbury motioned to approve the March payroll summary including check #32497 to #32499 and #32528 to #32535. Also, electronic checks #-87053 to -87025. Councilman Taylor seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Councilman Asbury motioned to approve the April Payroll Summary including check numbers #32536 to #32538 and #32570 to #32576. Also, electronic checks #-87024 to #-86989. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

Next on the agenda was Special Events Applications. The first one is from Yellowstone Sports Car Club of America. They want to hold an event at the airport at the end of May. (Due to COVID-19 and the lack of an April meeting, the “2 meetings before” was not required for this event.) Mayor Shultz read the application, all of which was discussed at the March meeting. A motion to approve with the application, with the listed restrictions, was made by Councilman Asbury, seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. The second application was from Joann Peters for an anniversary party at the civic center. (Due to COVID-19 and the lack of an April meeting, the “2 meetings before” was not required for this event.) Mayor Shultz read the application. A motion to approve with the application, with the listed restrictions, was made by Councilman Taylor, seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. The third application was from Tracy Kroll (Agenda was misprinted as Stacey) for a wedding. Mayor Shultz read the application. A motion to approve with the application, with the listed restrictions, was made by Councilman DeRudder, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. It was also decided that if these events needed to be rescheduled due to COVID-19 restrictions, they would be allowed to hold the event within 6-weeks of the original date.

The next agenda item was renewal of two lease agreements at the factory building. Discussion was had regarding an annual increase on lease payments. A motion to renew the Kussmaul lease with no increase in rent was made by Councilman DeRudder, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – nay, Councilman DeRudder – aye, Councilman Asbury – abstain and Mayor Shultz – aye. A motion to renew the R & M Solutions lease with no increase in rent was made by Councilman Taylor, seconded by Councilman DeRudder. The motion carried with the votes as

follows: Councilman Taylor – aye, Councilwoman Cullum – nay, Councilman DeRudder – aye, Councilman Asbury – abstain and Mayor Shultz – aye.

Next on the agenda was the hiring of the Public Works Director. A motion to approve Randy Novakovich as the Public Works Director was made by Councilman Asbury, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next order of business was to discuss the RFP for attorneys. Mayor Shultz explained what had been done so far. With the first request, we did not get an adequate pool of candidates. A motion to reopen the RFP process for another couple weeks was made by Councilman DeRudder, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Resolution #224 regarding the campground was next on the agenda. Mayor Shultz read the Resolution. A motion to approve the resolution was made by Councilman DeRudder, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Resolution #225 regarding surplus property was next on the agenda. Mayor Shultz read the Resolution. A motion to approve the resolution was made by Councilman Asbury, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Freeman was not present.

Judge Kraft presented his stats for April. Judge Kraft informed the council that the court had been sued along with all other courts for violation of the disability act. Judge Kraft responded and the Supreme Court ruled against the lawsuit.

Library Director Zentner was not present.

Assistant Public Works Director Novakovich reported that the pool park water valve is being repaired and then the sprinklers can be put in.

Chief Buechler presented his stats for the month of April.

Clerk Sweet had nothing to report.

Mayor Shultz had nothing to report.

There being no further business Councilwoman Cullum motioned to adjourn. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:55 pm.

ATTEST:

Clifford Shultz, Mayor

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
ADDL HOURS (Additional)	0.00		23.60
COMA HOURS (Comp Time Accumulated)	42.00		
COMP HOURS (Comp Time Used)	40.00		521.64
COVI HOURS (COVID-19)	59.00		790.61
REG HOURS (Regular Time)	1,290.00		22,710.17
SICK HOURS (Sick Time)	6.00		106.08
TRMC HOURS (Termination Comp Pay)	36.00		835.92
TRMS HOURS (Termination Sick Pay)	161.55		3,751.19
TRMV HOURS (Termination Vacation Pay)	456.31		10,595.52
VACA HOURS (Vacation Time Used)	17.00		286.18
GROSS PAY	39,620.91	0.00	
NET PAY	26,999.56	0.00	
NET PAY (CHECKS)	12,246.39		
NET PAY (DIRECT DEPOSIT)	14,753.17		
DENTAL	33.00	231.00	
FIT	4,103.93	0.00	
GROUP HEALTH	889.00	4,284.00	
LIFE INSURANCE	0.00	14.00	
MEDICARE	574.52	574.52	
P.E.R.S.	2,863.29	3,142.39	
SIT	1,692.99	0.00	
SOCIAL SECURITY	2,456.47	2,456.47	
UNEMPL. INSUR.	0.00	178.27	
VISION HEALTH	8.15	47.15	
WORKERS' COMP	0.00	2,108.41	
ALTANA FED CRED	1,978.28	0.00	
BANK OF BRIDGER	2,916.20	0.00	
FIRST INTERSTAT	232.50	0.00	
STOCKMAN BANK	1,945.92	0.00	
US BANK	1,489.02	0.00	
WELLS FARGO BAN	2,981.12	0.00	
WELLS FARGO CO	617.03	0.00	
WESTERN SECURIT	2,593.10	0.00	
FIT/SIT BASE	36,757.62	0.00	
MEDICARE BASE	39,620.91	0.00	
PERS BASE	36,244.03	0.00	
SOC SEC BASE	39,620.91	0.00	
UN BASE	39,620.91	0.00	
WC BASE	39,620.91	0.00	

Total 13,036.21
Total Payroll Expense (Gross Pay + Employer Contributions): 52,657.12

Check Summary

Payroll Checks Prev. Out.	\$7,477.72
Payroll Checks Issued	\$17,752.69
Payroll Checks Redeemed	\$0.00

Payroll Checks Outstanding \$25,230.41
Electronic Checks \$32,617.75

Deductions Accrued	Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security		4912.94		212000
Medicare		1149.04		212001
P.E.R.S.		6005.68		212203
Unempl. Insur.	178.27		346.88	212202
Workers' Comp	2108.41	1483.35	3591.76	212201
FIT		4103.93		212002
SIT		1692.99		212200
DENTAL		264.00		212502
LIFE INSURANCE		14.00		212502
VISION HEALTH		55.30		212502
GROUP HEALTH		5173.00		212502
Total Ded.	25657.56	1651.96	23370.88	3938.64

**** Carried Forward column only correct if report run for current period.

Checks: 32605 to 32615

Electronic Checks: -86988 to -86963

**TOWN OF BRIDGER
SPECIAL EVENTS APPLICATION**

Name/ Purpose of Special Event: Jim Bridger Days - Town Celebration
Area Proposed for Special Event: Pool Park, Baseball Fields, Main Street (Parade)
Date and Duration of Special Event: July 17th + 18th, 2020
Number of People Anticipated to Attend: hard to estimate

Please check the requirements applicable to your special event:

Street/Alley Closure Requested. (If a street closure is requested, the applicant must provide evidence that the applicant has notified each property owner or its authorized representative abutting the proposed use area of the special event) Main Street for Parade

Security Needed. (In the event that alcohol is being served, the event holders must arrange and pay for security. Contact the Bridger Police Chief for details).

Trash Removal.

Number of Restrooms/Latrines needed 4.

Alcohol will be sold during special event. Specify the location and size of the area where alcohol will be sold/consumed: Alcohol would be sold by Dry Creek and Buckeye @ Pool Park

Waiver of Open Alcohol Prohibition Requested.

Proof of Insurance Provided. (In the event that alcohol, fireworks ^{+ Carnival -} or rodeo are involved in the special event, the event holders must provide proof of liability insurance as required in Bridger's special events policy). **Proof of Liability Insurance must be presented to the Bridger Town Clerk at least two weeks prior to the scheduled event. Failure to present proof of liability insurance is grounds for revocation of the special events permit.**

Refundable Clean-up Deposit Paid in the Amount of _____.

Deadline for Filing. The deadline for filing a completed application shall allow for at least two council meetings to take place prior to the scheduled special event. The council meets on the first Tuesday of each month.

May 22, 2020
Date

Jim Bridger Day Committee - Valerie Williams
Signature of Applicant

Address: PO Box 447
Bridger MT 59014

Phone #: 6062-3388

RESOLUTION NO. 226

A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS

WHEREAS, the Bridge and Road Safety and Accountability Account requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the project(s) to be funded is the paving of North and South D Street; and,

WHEREAS, the local match for the allocated funds has been budgeted from the General Fund #1000, Account #430200.

THEREFORE, NOW BE IT RESOLVED THAT:

1. The Town of Bridger requests distribution of its share, \$22,081.03, of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein.
2. That the Council hereby empowers and authorizes the Mayor and/or the Clerk/Treasurer to execute such further documents as may be necessary to facilitate the distribution of said funds.

Adopted this 2nd day of June 2020.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk / Treasurer

Paid From	Payee	Account	Disbursement	
			Number	Amount
100-01 Cash	City Treasurer	200-185 Criminal Conviction Surcharge 7467 MCA 3-1-318	1371	60.00
100-01 Cash	City Treasurer	200-210 Fines / Forfeitures - 7451	1366	2787.67
100-01 Cash	City Treasurer	200-250 Misdemeanor Surcharge - City	1367	90.00
100-01 Cash	City Treasurer	200-340 Technology Surcharge - 7458	1368	30.00
100-01 Cash	City Treasurer	200-380 Victim Witness Admin Fee	1369	1.00
100-01 Cash	City Treasurer	200-390 Victim Witness Surcharge - 7699-2	1370	49.00
			Subtotal:	<u>3017.67</u>
			Total:	<u>3017.67</u>