

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY DECEMBER 3, 2019 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, December 3, 2019

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

SWEAR IN COUNCIL MEMBERS AND MAYOR FOR JANUARY 1, 2020 TERM:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING: 11-08-19 meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Carbon County Conservation District
- Hazard Mitigation Planning Committee

AIRPORT BOARD APPOINTMENTS:

- Merrill Pfeifer
- Unknown, we need to find another member for the board.

CREATION OF A CAPITAL IMPROVEMENT PLAN:

RODEO GROUNDS:

FACTORY BUILDING:

TOWN ATTORNEY: Hope Freeman

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Tim Goldsberry

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

- Christmas Open House Dates?

MAYOR: Cliff Shultz

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON NOVEMBER 5, 2019**

The November 5, 2019 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order by Mayor Shultz at 7:01 pm. Council members present were George “Butch” Wilm, Shala Cullum, Mark DeRudder and Doug Asbury. Others present were Commissioner Bill Bullock, Commissioner Robert “Pits” DeArmond, John Sommers with Mortenson Construction, Dustin Taylor, Steve Fendler, Ben Sweet, Judge Bert Kraft, Library Director Krystal Zentner, Attorney Hope Freeman, Public Works Director Tim Goldsberry, Chief Mike Buechler, Sgt Codi Peters and Clerk Kirstin Sweet.

The first item on the agenda was public comment. John Sommers was introduced by Commissioner DeArmond. He explained his position as the Safety Coordinator at the Pryor Mountain Wind Farm Project and informed the council that he will be around to answer questions and will be reaching out to local fire and ambulance services.

Next on the agenda was the approval of the minutes from the October 8, 2019 meetings. Councilwoman Cullum motioned to approve the minutes from the regular meeting. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Wilm – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Councilman DeRudder motioned to approve the public hearing minutes from the October 8, 2019 public hearing. The motion was seconded by Councilman Wilm. The motion carried with the votes as follows: Councilman Wilm – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. Councilwoman Cullum motioned to approve claims with check numbers #32342 to #32371. Also, electronic check numbers #-98387 to #-98382. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Wilm – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item was the Payroll Summary. Councilwoman Cullum motioned to approve the Payroll Summary including check numbers #32286 to #32288 and #32335 to #32341. Also, electronic checks #-87194 to #-87157. The motion was seconded by Councilman Wilm. The motion carried with the votes as follows: Councilman Wilm – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports was the next item on the agenda. No committee reports.

Next on the agenda was an interlocal agreement with Carbon County for planning services. Attorney Freeman summarized the agreement for the public. Discussion was had regarding the services that would be provided and how the process would work. A motion to approve the interlocal agreement was made by Councilman Wilm and seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Wilm – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Freeman had nothing to report.

Judge Kraft presented his stats for October and reported on how well the collections agency is working to collect outstanding fines. He feels it is our best way to collect.

Library Director Zentner had nothing to report.

Public Works Director Goldsberry had nothing to report.

Chief Buechler presented his stats for the month of October.

Clerk Sweet informed the council that their council email addresses are now available on the website so that the public can contact them directly.

Mayor Shultz had nothing to report. Councilwoman Cullum asked to make a comment. She asked the two Commissioners present questions regarding the wind farm impact fees. Discussion ensued regarding the wind farm, the impact fees and the process for deciding how the fees will be distributed/spent.

There being no further business Councilman Wilm motioned to adjourn. The motion was seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Wilm – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:47 pm.

ATTEST:

Clifford Shultz, Mayor

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	35.25		0.00
HOL HOURS (Holiday Pay)	55.29		1,029.52
REG HOURS (Regular Time)	1,189.50		22,158.11
SICK HOURS (Sick Time)	21.50		406.68
VACA HOURS (Vacation Time Used)	84.65		1,583.14
GROSS PAY	25,177.45	0.00	
NET PAY	19,208.74	0.00	
NET PAY (CHECKS)	5,028.75		
NET PAY (DIRECT DEPOSIT)	14,179.99		
DENTAL	0.00	310.00	
FIT	1,062.34	0.00	
GROUP HEALTH	320.00	5,497.00	
LIFE INSURANCE	0.00	16.80	
MEDICARE	365.11	365.11	
P.E.R.S.	1,862.27	2,043.74	
SIT	798.00	0.00	
SOCIAL SECURITY	1,560.99	1,560.99	
UNEMPL. INSUR.	0.00	113.28	
VISION HEALTH	0.00	64.32	
WORKERS' COMP	0.00	1,009.36	
ALTANA FED CRED	1,975.12	0.00	
BANK OF BRIDGER	2,536.28	0.00	
FIRST INTERSTAT	273.38	0.00	
STOCKMAN BANK	1,821.38	0.00	
US BANK	1,556.28	0.00	
WELLS FARGO BAN	3,395.14	0.00	
WESTERN SECURIT	2,622.41	0.00	
FIT/SIT BASE	23,315.18	0.00	
MEDICARE BASE	25,177.45	0.00	
PERS BASE	23,572.84	0.00	
SOC SEC BASE	25,177.45	0.00	
UN BASE	25,177.45	0.00	
WC BASE	25,177.45	0.00	
Total		10,980.60	
Total Payroll Expense (Gross Pay + Employer Contributions):		36,158.05	

Check Summary

Payroll Checks Prev. Out.	\$7,712.05
Payroll Checks Issued	\$11,219.70
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$18,931.75
Electronic Checks	\$23,798.54

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
Deductions Accrued				

Social Security	3121.98		3121.98		212000
Medicare	730.22		730.22		212001
P.E.R.S.	3906.01		3906.01		212203
Unempl. Insur.	113.28	170.31		283.59	212202
Workers' Comp	1009.36	1506.97		2516.33	212201
FIT	1062.34		1062.34		212002
SIT	798.00		798.00		212200
DENTAL	310.00		297.00	13.00	212502
LIFE INSURANCE	16.80		16.80		212502
VISION HEALTH	64.32		60.15	4.17	212502
GROUP HEALTH	5817.00		5817.00		212502
Total Ded.	16949.31	1677.28	15809.50	2817.09	

**** Carried Forward column only correct if report run for current period.

Checks: 32372 to 32378

Electronic Checks: -87156 to -87132