

**BRIDGER TOWN COUNCIL AGENDA**  
**MEETING TIME IS TUESDAY MARCH 7, 2023 AT 7:00 PM,**  
**BRIDGER TOWN HALL, 108 S D STREET**

Tuesday, March 7, 2023

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 02-07-2023 Regular Meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

DECISION REGARDING MILLENNIUM CONSTRUCTION BURNING A CONSTRUCTION DEBRIS PILE IN TOWN LIMITS:

DISCUSSION, AT THE REQUEST OF TRI COUNTY TELEPHONE (TCT), REGARDING POSSIBLE PROPERTY SALE TO THE HIGHEST BIDDER:

SAND CREEK CANAL PROJECT:

REGIONAL HAZARD MITIGATION PLAN UPDATE:

PROPERTY RENEWAL FOR M.M.I.A.:

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

### **Conduct at Public Meetings**

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING  
HELD ON FEBRUARY 7, 2023**

The February 7, 2023 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited, and the meeting was called to order at 7:00 pm by Mayor Shultz. Other council members present were Dustin Taylor, Shala Cullum, Mark DeRudder and Doug Asbury. Others present were Carbon County DES Coordinator Cyrina Allen, Dylan Sedlacek, Jesse Bassett, Ben Walker, Carbon County Commissioner Scott Miller, Denise Rivette, Sargent Codi Peters, Judge Bert Kraft, Library Director Krystal Zentner, Public Works Director Randy Novakovich, Chief Mike Buechler, and Clerk Kirstin Sweet.

The first item on the agenda was public comment. DES Coordinator Cyrina Allen mentioned training that will be held in Billings in April regarding the regional hazard mitigation planning. She also asked that the Town be willing to start a stockpile of flood mitigation items such as shovels, sandbag items.

Next on the agenda was the approval of the minutes from the January regular meeting. A motion to approve the corrected meeting minutes was made by Councilwoman Cullum seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilwoman Cullum made a motion to approve the claims including check #34069 to #34096. Also, electronic checks #-98167 to #-98162. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilwoman Cullum motioned to approve the payroll summary including check #34035 and #34066 to #34067. Also, electronic checks #-85838 to #-85805. Councilman Taylor seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports were the next item on the agenda. No committee reports were offered.

The next item for discussion was the possible sale of some Town property. Jesse Bassett and Ben Walker were present from Tri County Telephone (TCT). TCT would be interested in purchasing a piece of property from the Town. Mayor Shultz started the discussion by explaining how a municipality would go about selling a property per Montana code. Mr. Waller explained that TCT needs a building to be a central location for their fiber optic cables. TCT preference would be to buy but they would consider a long-term lease. Discussion was had regarding a lease would simplify the situation. Clerk Sweet will talk to the town attorney and the topic will be on the agenda for March.

The next on the agenda was the renewal of several lease agreements. Discussion was had regarding what the percentage increase should be for rent this year. A motion to approve all four lease agreements with a 3% increase was made by Councilwoman Cullum, seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item on the agenda was Sand Creek Canal Project. DES Coordinator Cyrina Allen explained that the Town could decide on which project we want to move forward. Once we are committed to move forward, we can work out the details of a MOU with Mr. Sedlacek to detail how his funding will fit into the project and what he will gain from the project. Councilman DeRudder made a motion to pursue option 3.3 from the Tetra Tech Proposal. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item on the agenda was a raise on the credit limit for the Library Director's credit card. Library Director Zentner explained that they will need to continue to order from Amazon but they have discontinued their current business program. To continue to order, she will need to use her Town credit card. In order to do that, she will need the limit raised on her card to \$2,000. A motion to approve the credit limit raise was made by Councilman Taylor, seconded by Councilwoman Cullum. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Attorney Kuntz was not present.

Judge Kraft presented the stats for the month of January.

Library Director Zentner had nothing additional to report.

Public Works Director Novakovich reported on projects they are working on.

Chief Buechler presented his stats for the month of January.

Clerk Sweet explained some changes that may need to be made to the employee personnel policy. This may require a special meeting as the changes, if any, need to be made by March 1, 2023.

Mayor and Town Council reported that free food delivery will be February 23, 2023.

There being no further business, Councilman DeRudder motioned to adjourn. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:50 pm.

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Clifford Shultz, Mayor

ATTEST:

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Kirstin Sweet, Town Clerk

Total for Payroll Checks

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	Employee	Employer	Amount
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COMA HOURS (Comp Time Accumulated)	27.00		
COMP HOURS (Comp Time Used)	7.02		155.38
HOL HOURS (Holiday Pay)	71.91		1,345.69
REG HOURS (Regular Time)	1,401.75		27,182.20
SICK HOURS (Sick Time)	21.48		452.43
VACA HOURS (Vacation Time Used)	31.66		563.20
GROSS PAY	29,698.90	0.00	
NET PAY	22,742.25	0.00	
NET PAY (CHECKS)	2,130.74		
NET PAY (DIRECT DEPOSIT)	20,611.51		
DENTAL	0.00	355.00	
FIT	1,023.46	0.00	
GROUP HEALTH	370.00	7,424.00	
LIFE INSURANCE	0.00	19.60	
MEDICARE	430.64	430.64	
P.E.R.S.	2,270.21	2,577.73	
SIT	1,021.00	0.00	
SOCIAL SECURITY	1,841.34	1,841.34	
UNEMPL. INSUR.	0.00	133.65	
VISION HEALTH	0.00	73.40	
WORKERS' COMP	0.00	994.81	
ALTANA FED CRED	1,986.28	0.00	
BANK OF BRIDGER	7,026.06	0.00	
FIRST INTERSTAT	249.03	0.00	
STOCKMAN BANK	2,274.99	0.00	
US BANK-MT	2,050.95	0.00	
WELLS FARGO BAN	4,167.08	0.00	
WESTERN SECURIT	2,857.12	0.00	
FIT/SIT BASE	27,428.69	0.00	
MEDICARE BASE	29,698.90	0.00	
PERS BASE	28,737.11	0.00	
SOC SEC BASE	29,698.90	0.00	
UN BASE	29,698.90	0.00	
WC BASE	29,698.90	0.00	

Total 13,850.17  
Total Payroll Expense (Gross Pay + Employer Contributions): 43,549.07

Check Summary

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Payroll Checks Prev. Out.	\$0.00
Payroll Checks Issued	\$10,372.74
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$10,372.74
Electronic Checks	\$32,047.87

	Carried Forward	Deduction	Difference	Liab Account
	From Previous Month	Checks Issued		
Deductions Accrued				

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Social Security	3682.68		3682.68	212000
Medicare	861.28		861.28	212001
P.E.R.S.	4847.94		4847.94	212203
Unempl. Insur.	133.65	132.46		212202
Workers' Comp	994.81	989.35		212201
FIT	1023.46		1023.46	212002
SIT	1021.00		1021.00	212200
DENTAL	355.00		355.00	212502
LIFE INSURANCE	19.60		19.60	212502
VISION HEALTH	73.40		73.40	212502
GROUP HEALTH	7794.00		7794.00	212502
Total Ded.	20806.82	1121.81	19678.36	2250.27

\*\*\* Carried Forward column only correct if report run for current period.

Checks: 34068 and 34097 to 34098

Electronic Checks: -85804 to -85772

# Possible Property Sale

W Park Ave

N 2nd St



## Locations

Location Number	Territory	Member Inventory #	Name	Street 1	Building Value	Contents Value
013BLD0025	013 - SOFTBALL COMPLEX	012114A	BALL PARK	WEST PARK AVE	62,619.00	0.00
013BLD0004	013 - RODEO BLEACHERS	012102B	BLEACHERS	20 CEMETERY ROAD	46,548.00	0.00
013BLD0022	013 - WATER TOWER	012112A	BRIDGER WAER TANK	OLD MINE ROAD	649,300.00	0.00
013BLD0010	013 - OLD	012104B	CITY OFFICES	201 SOUTH B STREET	0.00	0.00
013BLD0013	013 - CIVIC CENTER	012106A	COMMUNITY CENTER	210 S. MAIN STREET	649,495.00	0.00
013BLD0003	013 - RODEO BLEACHERS	012102A	CONCESSION	20 CEMETERY ROAD	34,000.00	0.00
013BLD0034	013 - RODEO BLEACHERS		Crows Nest	20 Cemetery Road	35,000.00	0.00
013BLD0017	013 - NEW TOWN SHOP	012108A	EQUIPMENT SHOP	302 S Sugar Ave	181,876.00	21,000.00
013BLD0032	013 - MANUFACTURING BLDG	012118A	Factory Building STORAGE SHED	204 NORTH D STREET	10,750.00	0.00
013BLD0005	013 - POOL	012103A	HEATER & FILTER	201 C STREET	11,934.00	45,000.00
013BLD0029	013 - BRIDGER PARK	012117A	KIOSK	E. FAIRLANE AVE.	0.00	0.00
013BLD0018	013 - MANUFACTURING BLDG	012109A	LIGHT INDUSTRIAL	206 NORTH D ST	1,848,910.00	30,000.00
013BLD0028	013 - VETERANS PARK	012116B	MONUMENT	2ND & BROADWAY	0.00	0.00
013BLD0026	013 - TWIN CARE COTTAGE MODUL	012115A	NEW CITY OFFICES	108 SOUTH D STREET	185,438.00	105,000.00
013BLD0009	013 - OLD	012104A	PARK ENTRANCE	201 SOUTH B STREET	0.00	0.00
013BLD0002	013 - LIBRARY	012101A	PUBLIC LIBRARY	113 W. BROADWAY	207,784.00	562,163.00
013BLD0006	013 - POOL	012103B	PUBLIC POOL	201 C STREET	579,156.00	0.00
013BLD0020	013 - SEWER LAGOON	012111A	SEWER TREATMENT	EAST OF F STREET	1,701,725.00	0.00
013BLD0021	013 - SEWER BLOWER BLDG.	012111B	SEWER TREATMENT	EAST OF F STREET	3,593.00	36,636.00
013BLD0030	013 - BRIDGER PARK	012117B	SHELTER	E. FAIRLANE AVE.	2,849.00	0.00
013BLD0007	013 - BRIDGER PARK	012103C	SHELTERS	300 E BROADWAY	5,703.00	0.00
013BLD0008	013 - POOL	012103D	SHOWER BUILDING	207 E Park Ave	146,746.00	0.00
013BLD0027	013 - VETERANS PARK	012116A	STATUE	2ND & BROADWAY	0.00	0.00
013BLD0031	013 - BRIDGER PARK	012117C	STATUE	E. FAIRLANE AVE.	26,875.00	0.00
013BLD0012	013 - STORAGE GARAGE	012105B	STORAGE GARAGE	206 C STREET	81,466.00	5,250.00
013BLD0001	013 - STORAGE BLDG	012100A	TV District Building	101 W BROADWAY	16,191.00	0.00
013BLD0033	013 - SEWER LAGOON	012119A	UV BUILDING	68 EAST BRIDGER ROAD	342,838.00	0.00
013BLD0016	013 - FIREHOUSE	012107C	VOLUNTEER FIRE STATION #1	212 SOUTH C ST.	215,000.00	105,000.00
013BLD0014	013 - FIREHOUSE	012107A	VOLUNTEER FIRE STATION #2	212 SOUTH C ST.	645,000.00	367,500.00
013BLD0015	013 - FIREHOUSE	012107B	VOLUNTEER FIRE STATION #3	212 SOUTH C ST.	215,000.00	52,500.00
013BLD0024	013 - PUMP HOUSE #1	012113B	WELL HOUSE #1	SOUTH B SREET.	14,581.00	3,435.00
013BLD0023	013 - PUMP HOUSE #1	012113A	WELL HOUSE #2	SOUTH B STREET	26,339.00	4,074.00
013BLD0019	013 - PUMP HOUSE #3	012110A	WELL HOUSE #3	EAST CARBON ST.	16,613.00	15,488.00



## Vehicles

System No.	Department	Year	Make	Model	VIN	Class	Value	Valuation Source
013LV0031	POLICE	2018	FORD	Interceptor	1FM5K8AR0JGA72171	Police SUV / Truck	59,000.00	Replacement Cost
013LV0030	POLICE	2018	FORD	Interceptor	1FM5K8AR7JGB12407	Police SUV / Truck	59,000.00	Replacement Cost
013LV0029	AMBULANCE	2013	CHEVROLET	TAHOE	1GNSK2E09DR188307	Light Truck / SUV	34,304.00	Replacement Cost
013LV0028		1986	INTERNATIONAL	51700 Snow Plow	1HTLCHXLOGHA49039	Heavy Truck	10,000.00	Stated Amount
013LV0027		1970	INTERNATIONAL	Truck Jetter	707221G396836	Heavy Truck	8,000.00	Stated Amount
013LV0026	POLICE	2008	DODGE	CHARGER	2B3KK33G58H163250	Police Car	50,945.00	Replacement Cost
013LV0025	POLICE	2012	CHEVROLET	TAHOE	1GNSK2E09CR126758	Police SUV / Truck	59,000.00	Replacement Cost
013LV0024		2004	DODGE	Ram	1D7HV16N84J161945	Light Truck / SUV	5,000.00	Stated Amount
013LV0023	AMBULANCE	2016	CHEVROLET	G4500	1GB6GUCL7G1244112	Ambulance	138,000.00	Replacement Cost
013LV0022	POLICE	2009	CHEVROLET	TAHOE	1GNFK03009R277117	Police SUV / Truck	59,000.00	Replacement Cost
013LV0018		1973	CHEVROLET	C65	CCE67V106895	Heavy Truck	3,000.00	Stated Amount
013LV0017		1983	FORD	F350 (Red)	1FDHF38G4DPA81632	Light Truck / SUV	1,500.00	Stated Amount
013LV0013	AMBULANCE	2012	FORD	AMBULANCE	1FDUF4HT0CEA13288	Ambulance	129,344.00	Replacement Cost
013LV0012	FIRE	1993	INTERNATIONAL	FIRE TRUCK	1HTSDN6RIPH542044	Fire Pumper	477,812.00	Replacement Cost
013LV0011		2010	CHEVROLET	SILVERADO 1500	1GCSKSE31AZ110084	Light Truck / SUV	22,880.00	Stated Amount
013LV0010		1979	CHEVROLET	3/4 TON PICKUP	CCL239J157120	Light Truck / SUV	0.00	Stated Amount
013LV0007		1992	INTERNATIONAL	4.5 TON	1HTSCPLN4NH448544	Heavy Truck	3,700.00	Stated Amount
013LV0006		1985	GMC	4.5 TON Orange	1GDM7D1GOFV632262	Light Truck / SUV	3,000.00	Stated Amount
013LV0005		1966	FORD	PLOW	F75EUG781335	Heavy Truck	3,000.00	Stated Amount
013LV0002		1987	FORD	1/2 TON PICKUP	1FTEX14NXHKA36470	Light Truck / SUV	3,200.00	Stated Amount
013LV0001		1992	CHEVROLET	TRUCK	2GCEK19Z7N1188261	Light Truck / SUV	3,700.00	Stated Amount

## Mobile Equipment

Mobile Equipment Number	Year	Manufacturer	Model	Description	Serial Number	Value	Valuation Source
013EQUIP0009		DITCHWITCH	FX30		1DSB202S8517Z2252	20,000.00	Stated Amount
013EQUIP0010	1995	BOBCAT	853		512821209	10,000.00	Stated Amount
013EQUIP0011		CATERPILLAR	130GMIL	Grader	07Z15023	15,000.00	Stated Amount
013EQUIP0013		Lea Boy	L8000T		368B	3,000.00	Stated Amount
013EQUIP0015		ROSCO	Roller		31-1659	1,000.00	Replacement Cost
013EQUIP0018		Hyster	195A		0000	5,000.00	Stated Amount
013EQUIP0014		CASE	752B	Roller	752B	800.00	Stated Amount
013EQUIP0017		Broyce	RJ-350		89421	9,000.00	Stated Amount
013EQUIP0002	1986	KUBOTA	tractor	1986 KUBOTA TRACTOR	B9200HD50350	9,982.00	Stated Amount
013EQUIP0003	1998	Case	Tractor	1998 TRACTOR AKE 580E	sn# 17044210	14,500.00	Stated Amount
013EQUIP0004	2001	SCAG	mower	2001 SCAG MOWER	S470244	8,700.00	Stated Amount
013EQUIP0005		KUBOTA	ZD323-60	KUBOTA MOWER/ZD323-60	sn# 12525	12,600.00	Stated Amount
013EQUIP0007		Boss	RT3	SNOW PLOW	270981	6,787.00	Stated Amount
013EQUIP0006	2007	John Deere	310J	2007 JD BACKHOE	TO31OJX141507	45,000.00	Stated Amount

**Bridger City Court**

User: CU0236

End of Period Disbursement Detail  
Bank Account: Bank of Bridger - 110582  
From 02/28/2023 to 02/28/2023  
Total Only

Check Number: None

Date	Description	Case Number	Payer	Citation No.	Amount
<b>Account 200-177 - Criminal Conviction Surcharge 7467 MCA 3-1-318</b>					
					<b>Account 200-177 Total:</b>
					\$60.00
<b>Account 200-210 - Fines / Forfeitures - 1000 &amp; 7451 (50/50 Split)</b>					
					<b>Account 200-210 Total:</b>
					\$1,705.90
Bank Reconciliation Journal Entry: Move Jan interest to Fines & Forfeitures					
<b>Account 200-250 - Misdemeanor Surcharge</b>					
					<b>Account 200-250 Total:</b>
					\$90.00
<b>Account 200-340 - Technology Surcharge - 7458</b>					
					<b>Account 200-340 Total:</b>
					\$60.00
					<b>Check Total:</b>
					\$ 1,915.90
					<b>Report Total:</b> \$1,915.90

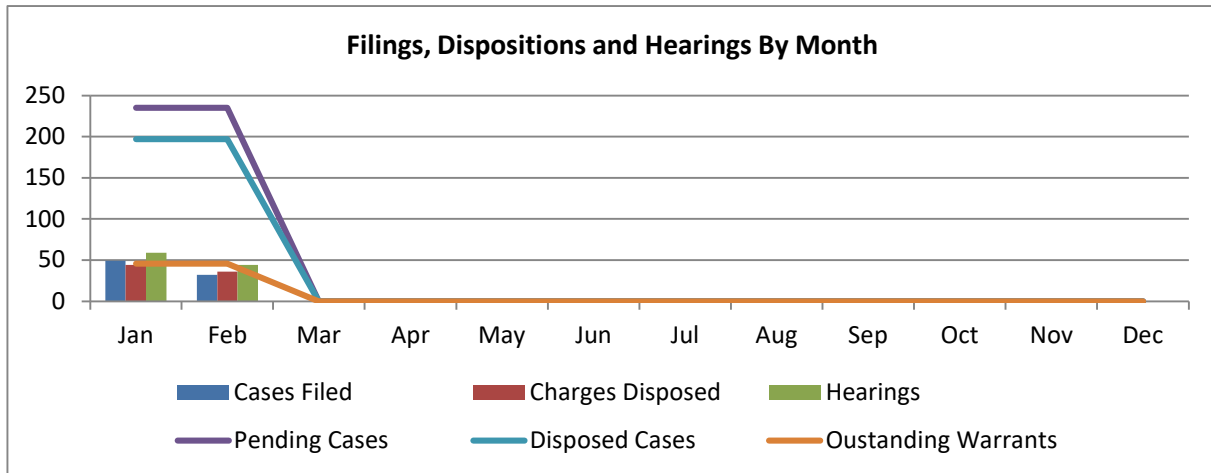
# Bridger City Court 2023 Summary Report

March 1, 2023

by Bert Kraft, Bridger City Judge

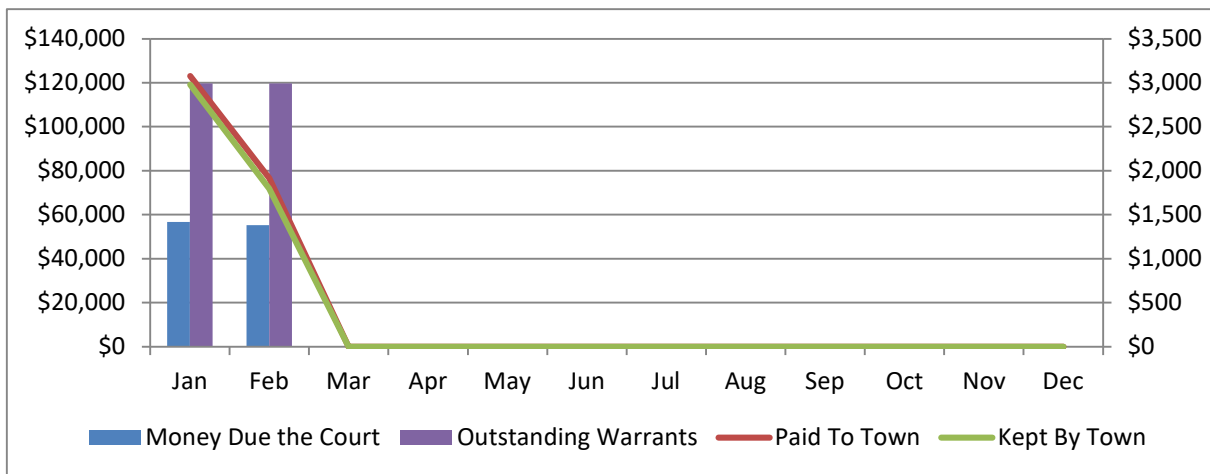
## Activity

CW2: 161      H: 103



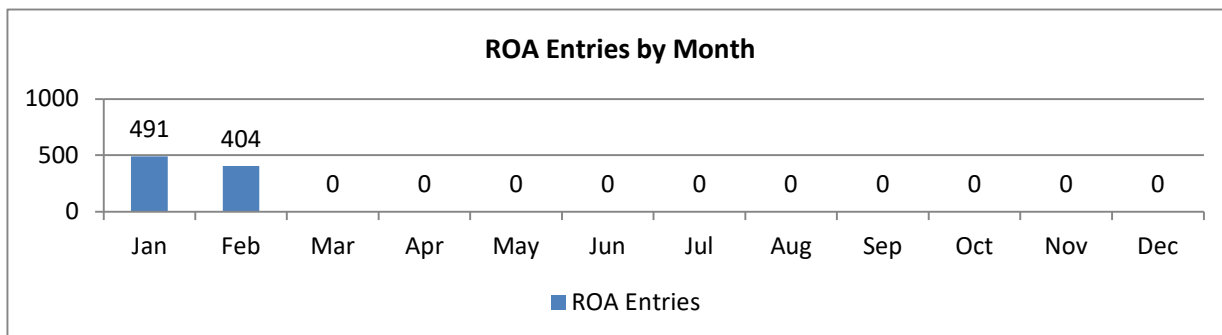
## Financials

PAID: \$4,992.08



## Docket

TOT: 895



# Bridger City Court

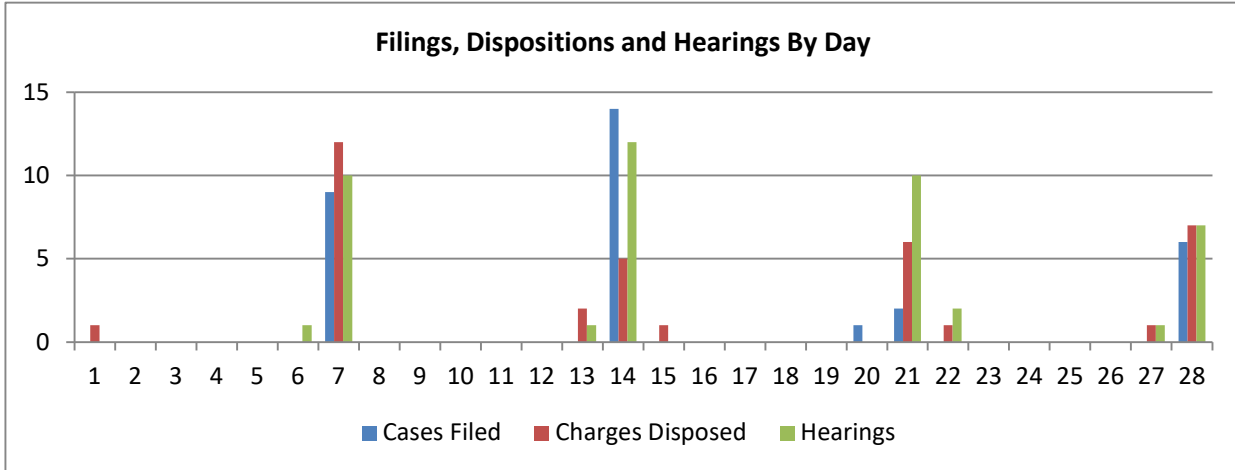
## February 2023 Summary Report

March 1, 2023

by Bert Kraft, Bridger City Judge

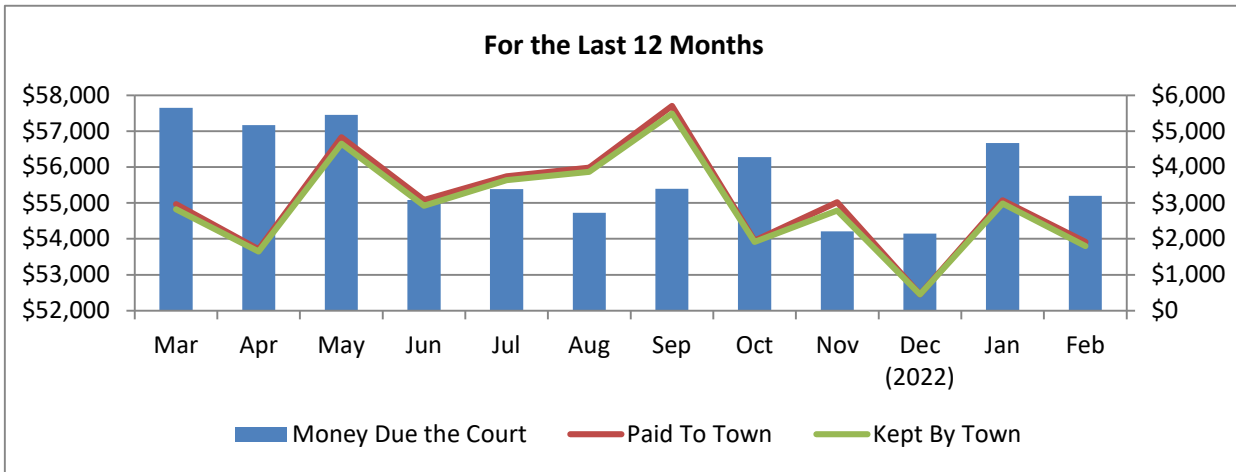
CW2: 68                      H: 44  
 P: 235                      D: 197                      W: 46

### Activity



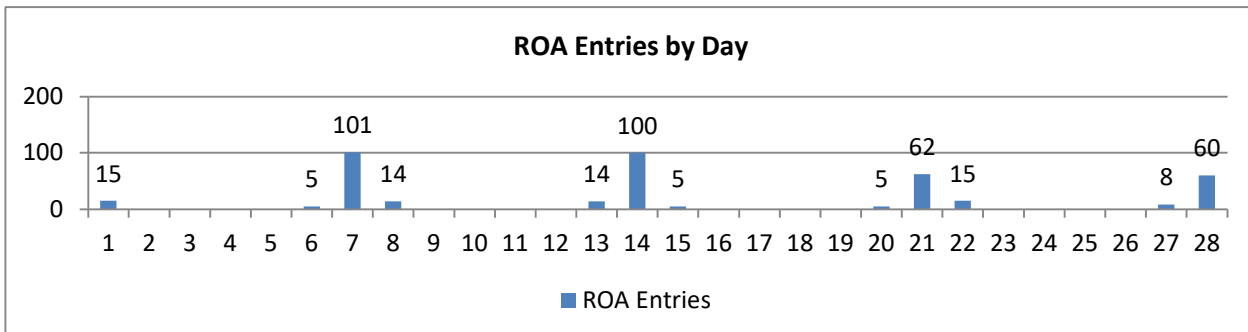
### Financials

PAID: \$1,915.90    DUE: \$55,195.37    W: \$119,759.00



### Docket

TOT: 404



# Journal

Entry	Hours	72
2/1/2023 Compliance Court	7	
2/6/2023 Office	7	
2/7/2023 Open Court	7	
2/7/2023 Town Council	1	
2/8/2023 Compliance Court	7	
2/13/2023 Office	7	
2/14/2023 Open Court	7	
2/15/2023 Compliance Court	3	
2/20/2023 Office	2	
2/21/2023 Open Court	7	
2/22/2023 Compliance Court	7	
2/27/2023 Office	3	
2/28/2023 Open Court	7	