

BRIDGER TOWN COUNCIL AGENDA
MEETING TIME IS TUESDAY JANUARY 10, 2023 AT 7:00 PM,
BRIDGER TOWN HALL, 108 S D STREET

Tuesday, January 10, 2022

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

PUBLIC COMMENT:

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

- 12-06-2022 Regular Meeting

APPROVE CLAIMS:

APPROVE PAYROLL SUMMARY:

COMMITTEE REPORTS:

- Area Parks & Recreation District Report
- Planning Board
- Historic Preservation Commission Board
- Carbon County Conservation District
- Beartooth RC & D

SAND CREEK CANAL PROJECT:

REGIONAL HAZARD MITIGATION PLAN UPDATE:

TOWN ATTORNEY: Ray Kuntz

TOWN JUDGE: Bert Kraft

LIBRARY DIRECTOR: Krystal Zentner

PUBLIC WORKS DIRECTOR: Randy Novakovich

POLICE REPORT: Mike Buechler

TOWN CLERK: Kirstin Sweet

MAYOR / TOWN COUNCIL:

- This is a time when the Mayor or the Council members can bring a concern before the council that is not otherwise listed on the agenda. No action can be taken at this time. If action is necessary, the item will be put on the next meeting agenda.

Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Bridger Town Council reserves the right to amend these rules of procedure as deemed necessary.

**BRIDGER TOWN COUNCIL MINUTES FOR A REGULAR MEETING
HELD ON DECEMBER 6, 2022**

The December 6, 2022 meeting of the Bridger Town Council was held at 108 South D Street in Bridger. The Pledge of Allegiance was recited and the meeting was called to order by Mayor Shultz at 7:00 pm. Other council members present were Dustin Taylor, Shala Cullum (via phone), Mark DeRudder and Doug Asbury. Others present were Annie Halland, Clinton Giesick, Denise Rivette, Judge Bert Kraft, Public Works Director Randy Novakovich, Chief Mike Buechler, and Clerk Kirstin Sweet.

The first item on the agenda was public comment. No public comment was offered.

Next on the agenda was the approval of the minutes from the November regular meeting. A motion to approve the meeting minutes was made by Councilman Taylor seconded by Councilman DeRudder. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next item of business was the approval of claims. The department heads answered questions regarding the claims. Councilman DeRudder made a motion to approve the claims including check #33989 and #33992 to #34027. Also, electronic checks #-98181 to #-98175. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Next on the agenda was the Payroll Summary. Councilman Asbury motioned to approve the payroll summary including check #33988 and #33990 to #33991. Also, electronic checks #-85909 to #-85877. Councilman Taylor seconded the motion. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

Committee reports were the next item on the agenda. Annie Halland was present as our new representative to the Historic Preservation Commission Board. She reported that she has attended some meetings already and enjoys it. Clinton Giesick was present to be re-appointed as the Urban Supervisor for the Town of Bridger. He reported on the November meeting. No other committee reports were offered.

The next item on the agenda was a special events application from the Montana Tour. Mayor Shultz reviewed the application. Discussion was had regarding the alcohol at the dinner and whether or not security would be needed. A motion to approve the application without security was made by Councilman Asbury, seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The next agenda item was appointment of the county board appointments. Mayor Shultz reviewed the appointments for each board. A motion to approve the following board appointments was made by Councilman Taylor. Appointed to the airport board were Mark DeRudder and Merrill Pfeifer. Appointed to the Historical Preservation Board was Annie Halland. Appointed to the Planning Board was Kim Ehrlich. Appointed to the Conservation Board was Clinton Giesick. The motion was seconded by Councilman Asbury. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye.

The lease agreement for High Point Accounting was next on the agenda. Mayor Shultz reviewed the lease. An error on the rent amount was discovered and will be corrected. A motion to approve the lease, as corrected, was made by Councilman DeRudder, seconded by Councilman Asbury.

Attorney Kuntz was not present.

Judge Kraft presented the stats for the month of November.

Library Director Zentner had nothing to report.

Public Works Director Novakovich reported on projects they are working on.

Chief Buechler presented his stats for the month of November.

Clerk Sweet asked the council when they would like to have the annual Christmas Open House. It was decided that it will be held on December 21, 2022 at 12:30pm.

Mayor and Town Council: Free Food Delivery is December 20, 2022.

There being no further business, Councilman DeRudder motioned to adjourn. The motion was seconded by Councilman Taylor. The motion carried with the votes as follows: Councilman Taylor – aye, Councilwoman Cullum – aye, Councilman DeRudder – aye and Councilman Asbury – aye. Meeting adjourned at 7:25 pm.

Clifford Shultz, Mayor

ATTEST:

Kirstin Sweet, Town Clerk

Total for Payroll Checks

	Employee	Employer	Amount
COMA HOURS (Comp Time Accumulated)	19.13		
COMP HOURS (Comp Time Used)	6.50		132.77
HOL HOURS (Holiday Pay)	103.68		1,835.47
REG HOURS (Regular Time)	1,324.75		24,502.46
SICK HOURS (Sick Time)	59.50		1,118.48
VACA HOURS (Vacation Time Used)	61.50		1,225.35
VOLN HOURS (Volunteer Fireman)	54.00		8,100.00
GROSS PAY	28,814.53	0.00	
NET PAY	22,563.90	0.00	
NET PAY (CHECKS)	1,270.91		
NET PAY (DIRECT DEPOSIT)	21,292.99		
DENTAL	0.00	388.00	
FIT	758.86	0.00	
GROUP HEALTH	370.00	8,141.00	
LIFE INSURANCE	0.00	19.60	
MEDICARE	417.80	417.80	
P.E.R.S.	2,103.47	2,388.37	
SIT	814.00	0.00	
SOCIAL SECURITY	1,786.50	1,786.50	
UNEMPL. INSUR.	0.00	124.51	
VISION HEALTH	0.00	81.55	
WORKERS' COMP	0.00	1,434.58	
ALTANA FED CRED	1,980.28	0.00	
BANK OF BRIDGER	7,494.62	0.00	
FIRST INTERSTAT	239.18	0.00	
STOCKMAN BANK	2,130.68	0.00	
US BANK-MT	2,021.92	0.00	
WELLS FARGO BAN	4,556.19	0.00	
WESTERN SECURIT	2,870.12	0.00	
FIT/SIT BASE	26,711.06	0.00	
MEDICARE BASE	28,814.53	0.00	
PERS BASE	26,626.32	0.00	
SOC SEC BASE	28,814.53	0.00	
UN BASE	27,664.53	0.00	
WC BASE	36,914.53	0.00	

Total 14,781.91
 Total Payroll Expense (Gross Pay + Employer Contributions): 43,596.44
 *** PAYROLL REGISTER + VOLUNTEER PAYROLL REGISTER = PAYROLL SUMMARY ***
 Total Discounts: 0.06
 Total Payroll Expense (Less Discounts): 43,596.38

Check Summary

Payroll Checks Prev. Out.	\$569.57
Payroll Checks Issued	\$13,202.09
Payroll Checks Redeemed	\$0.00
Payroll Checks Outstanding	\$13,771.66

Electronic Checks \$32,133.70

Deductions Accrued		Carried Forward From Previous Month	Deduction Checks Issued	Difference	Liab Account
Social Security	3573.00		3573.00		212000
Medicare	835.60		835.60		212001
P.E.R.S.	4491.84		4491.84		212203
Unempl. Insur.	124.51	242.92	367.41	0.02	212202
Workers' Comp	1434.58	1788.66	3223.18	0.06	212201
FIT	758.86		758.86		212002
SIT	814.00		814.00		212200
DENTAL	388.00		355.00	33.00	212502
LIFE INSURANCE	19.60		19.60		212502
VISION HEALTH	81.55		73.40	8.15	212502
GROUP HEALTH	8511.00		8260.00	251.00	212502
Total Ded.	21032.54	2031.58	22771.89	292.23	

**** Carried Forward column only correct if report run for current period.

Checks: 34028 to 34034

Electronic Checks: -85876 to -85839

End of Period Disbursement Detail
Bank Account: Bank of Bridger - 110582
From 12/27/2022 to 12/27/2022
Total Only

Check Number: None

Date	Description	Case Number	Payer	Citation No.	Amount
Account 200-210 - Fines / Forfeitures - 1000 & 7451 (50/50 Split)					
Account 200-210 Total:					\$456.54
Bank Reconciliation Journal Entry: Move Nov Interest to Fines & Forfeitures					
Check Total:					\$ 456.54
Report Total:					\$456.54

Bridger City Court

2022 Summary Report

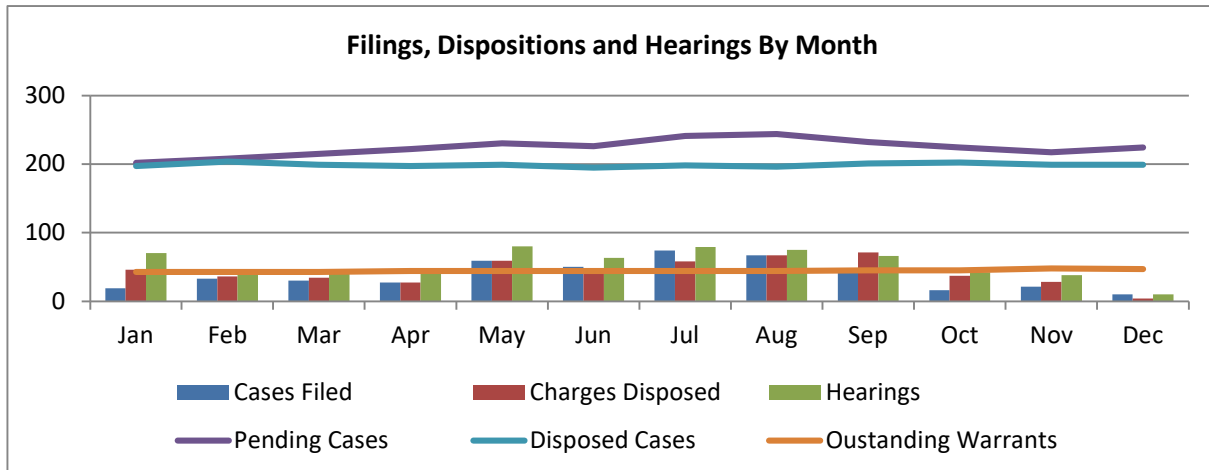
January 3, 2023

by Bert Kraft, Bridger City Judge

Activity

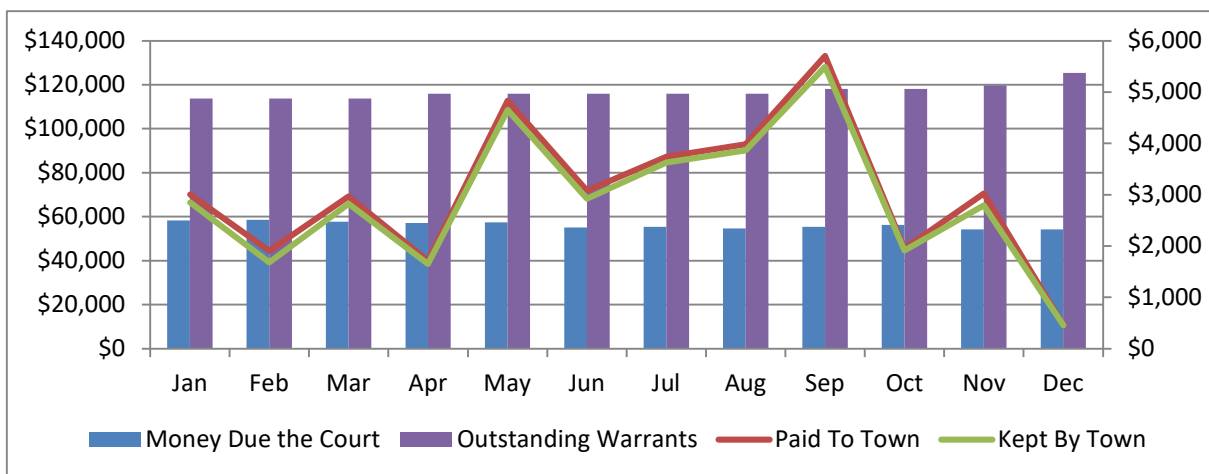
CW2: 967

H: 654



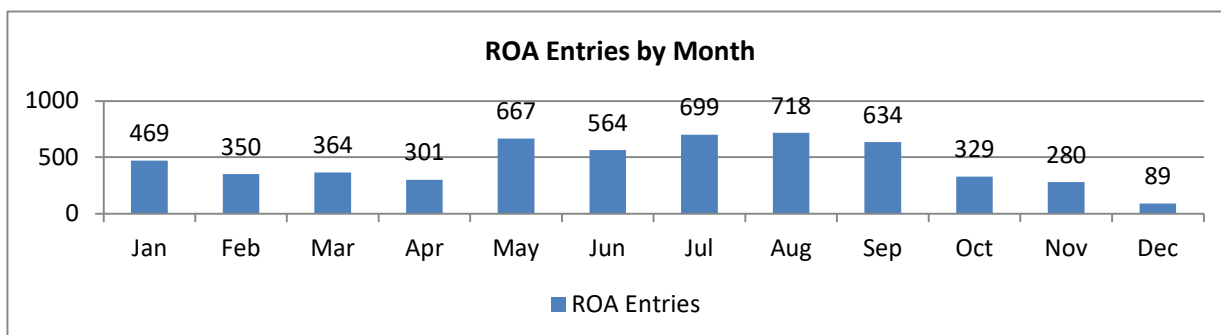
Financials

PAID: \$36,353.71



Docket

TOT: 5464



Bridger City Court

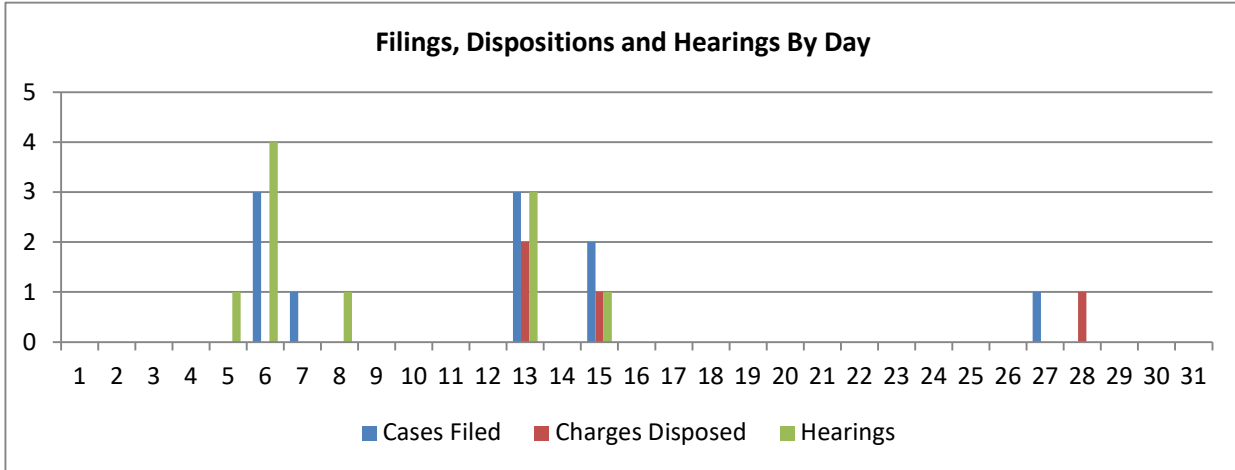
December 2022 Summary Report

January 3, 2023

by Bert Kraft, Bridger City Judge

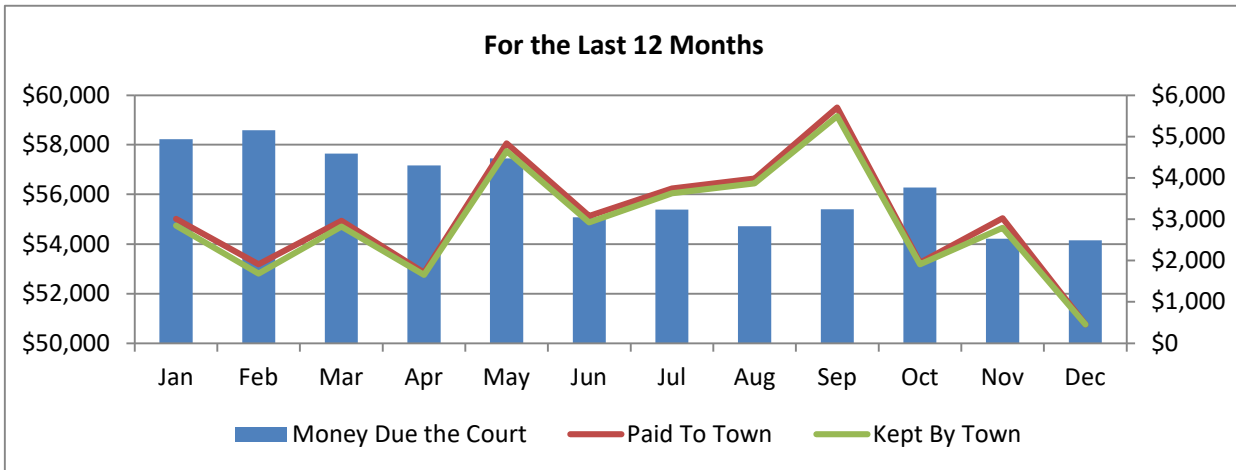
CW2: 14	H: 10	
P: 224	D: 199	W: 47

Activity



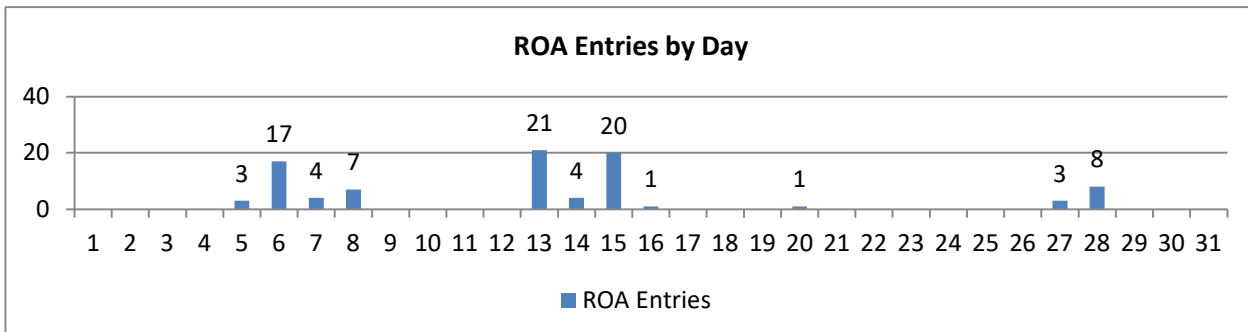
Financials

PAID: \$456.54 DUE: \$54,150.02 W: \$125,379.00



Docket

TOT: 89



Journal

Entry	Hours	69
12/5/2022 Office	7	
12/6/2022 Open Court	7	
12/7/2022 Compliance Court	7	
12/8/2022 Office	7	
12/9/2022 Office	6	
12/12/2022 Office	7	
12/13/2022 Open Court	7	
12/14/2022 Compliance Court	7	
12/15/2022 Office	7	
12/16/2022 Office	5	
12/28/2022 Office	2	

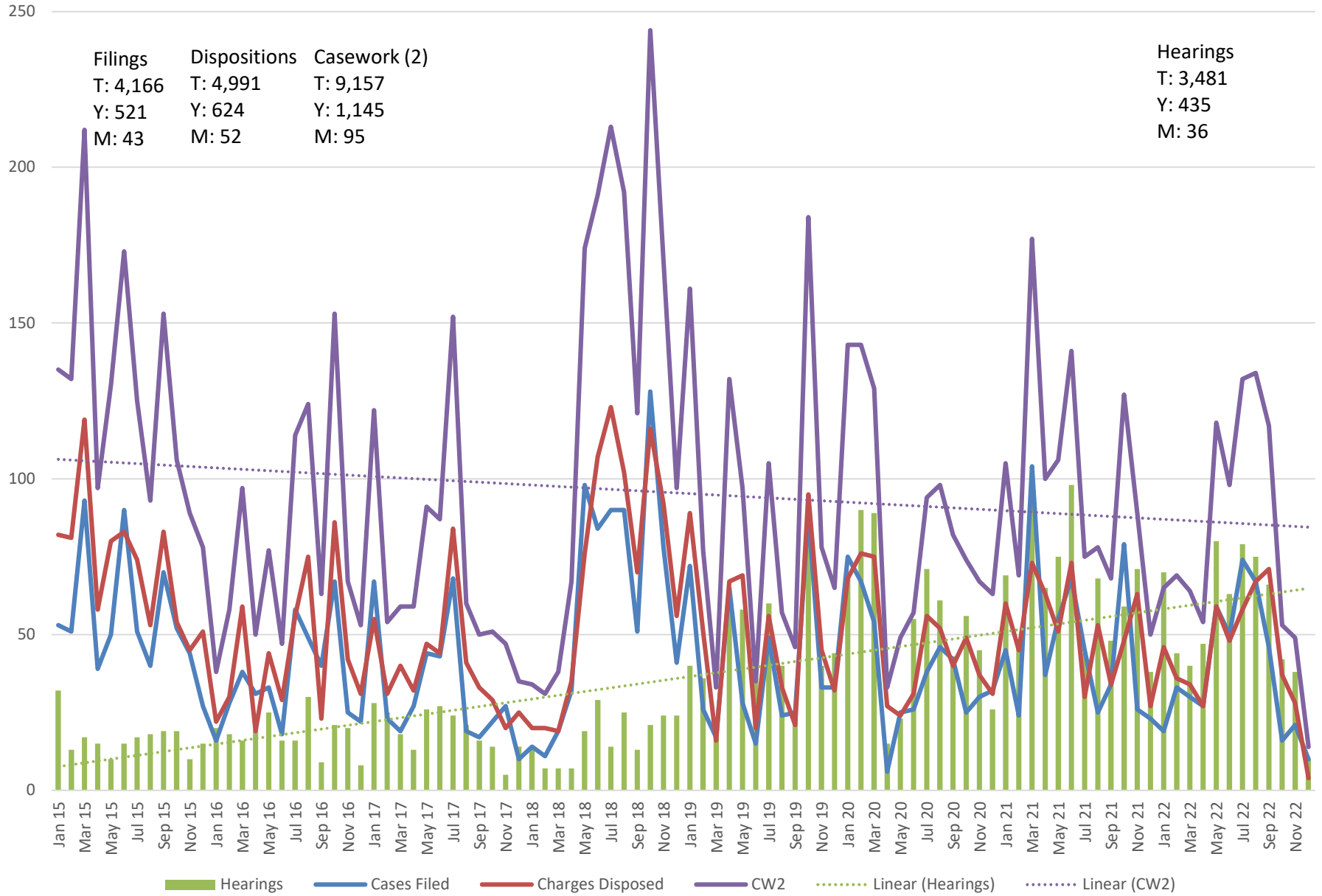
Activity: Filings, Dispositions and Hearings

Filings
 T: 4,166
 Y: 521
 M: 43

Dispositions
 T: 4,991
 Y: 624
 M: 52

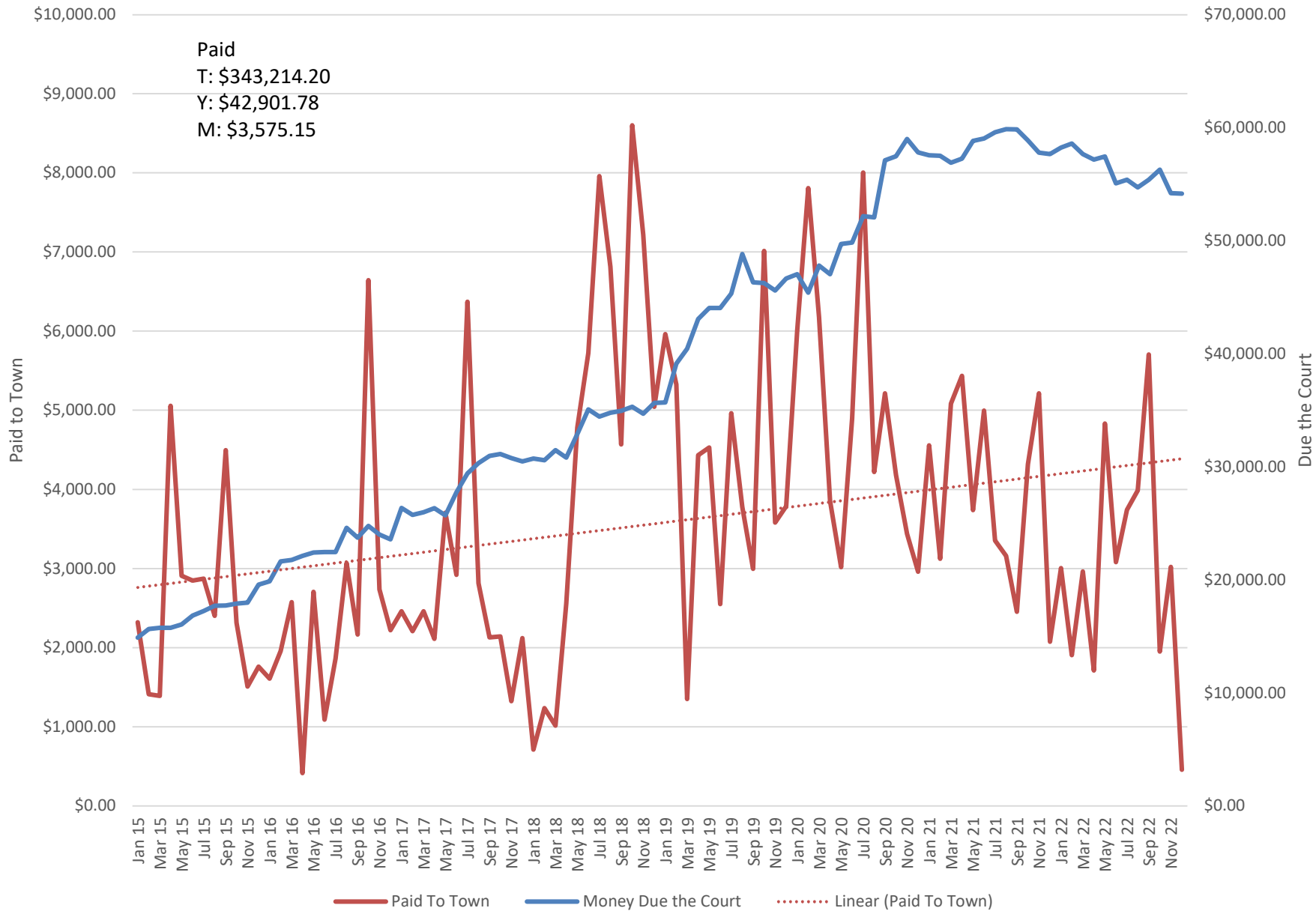
Casework (2)
 T: 9,157
 Y: 1,145
 M: 95

Hearings
 T: 3,481
 Y: 435
 M: 36



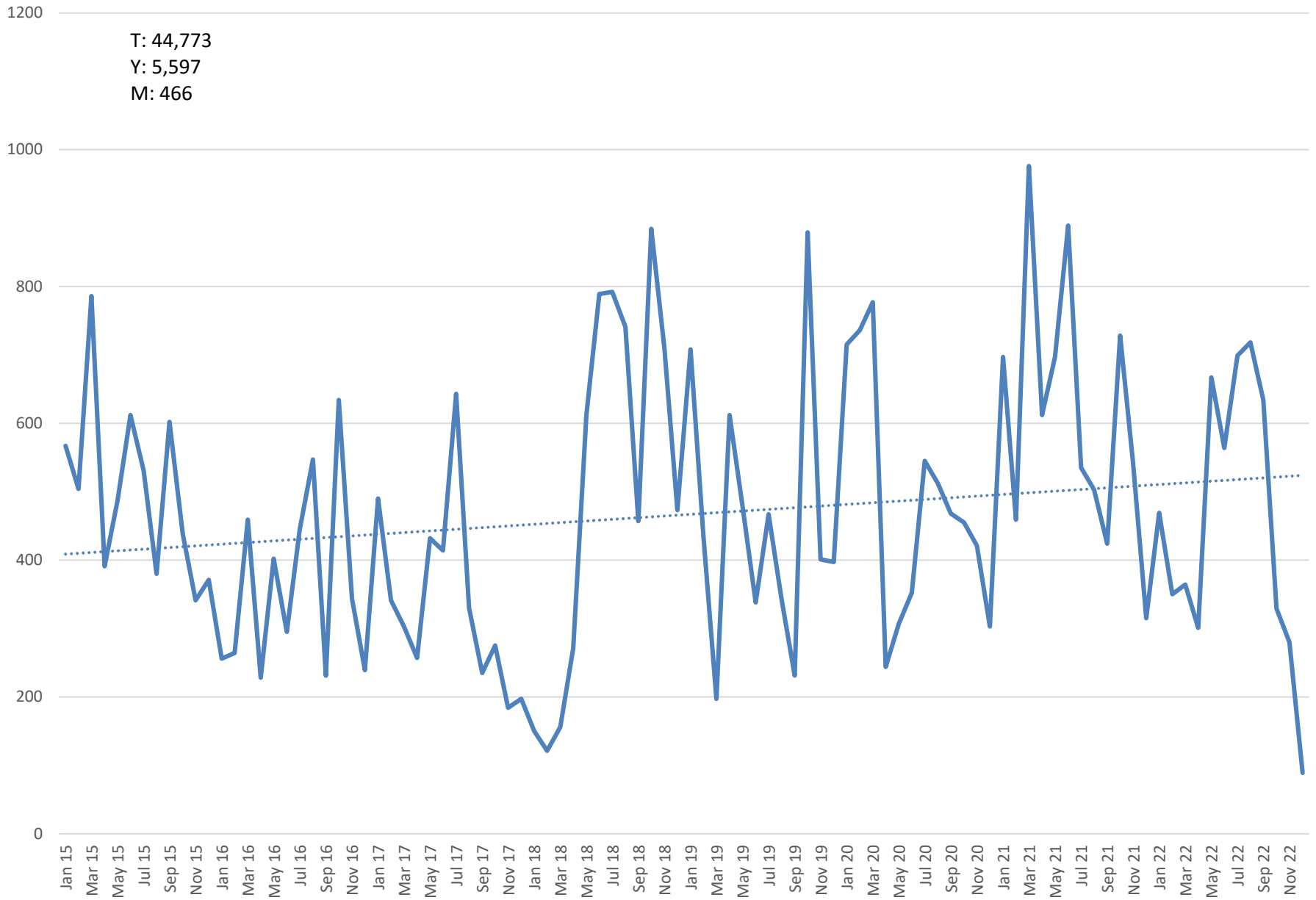
Financials: Paid to Town and Due the Court

Paid
T: \$343,214.20
Y: \$42,901.78
M: \$3,575.15



Docket: ROA Entries

T: 44,773
Y: 5,597
M: 466



Determining Days per Week from the Bigger Picture

